



CITY OF
SAN LUIS
A R I Z O N A
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

MEMORANDUM

TO: Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, Acting City Manager; Sonia Cornelio, City Clerk; and Olivia Jenkins, Administrative Services Manager

FROM: Melissa Lopez, Deputy City Clerk

DATE: July 15, 2025

SUBJECT: Monthly Reports for June 2025

The monthly reports submitted for June 2025 are attached. If you have any questions, please do not hesitate to contact the corresponding department.

Thank you.

**MONTHLY REPORTS
DEPARTMENT ROSTER**

MONTH OF: June 2025

DEPARTMENT	TURNE	MISSING
Administration-Communications Division	X	
Billing & Collections	X	
Development Services	X	
Economic Development	X	
Engineering	X	
Fire Department	X	
Human Resources Department	X	
Information Technology Department	X	
Parks and Recreation Department	X	
Police Department	X	
Public Works Department	X	
Risk Management	X	
San Luis Municipal Court	X	

TOTAL DEPARTMENTS : 13

TURNE: 13

MISSING: 0

SOCIAL MEDIA METRICS



@SANLUISAZGOV
MAY 2025

facebook

Audience - total followers 22,842

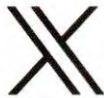
29.7% of views are coming from San Luis, AZ residents



Top Content Formats (measured by reach)

Photos	85,505
Videos	10,847
Multi Photo	102,145
Text	2,181
Links	8,916
Others	6,477
Stories	1,961
Reels	3,583

Total Published Content Breakdown
39 Photos - 4 Videos - 3 Stories - 1 Text - 1 Reels



Total Reach 1,499
Total New Post 26
Total Followers 1,091



Highest Reach

YouTube

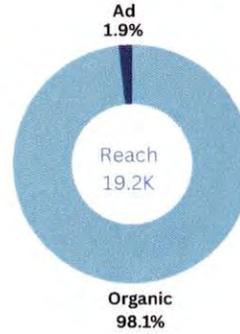
Views 2.5K
Watch Time 197.3 hours
New Subscribers 7----- 268 total

Published Content Breakdown
4 Shorts - 5 Live Streams

Instagram

Audience - total followers 4,534

37.3% of views are coming from San Luis, AZ residents



Top Posts by views

Total Published Content Breakdown
40 Feed Post - 38 Stories

LinkedIn

Impressions 5,548
Total Followers 856
Page visits 141



Highest Impressions - 749

TikTok

Views 5.6K
Profiles Views 63
Likes 67

FOLLOW US AT @SANLUISAZGOV

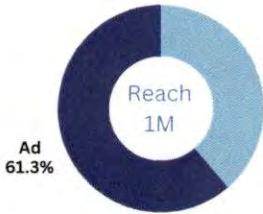
@SANLUISAZPARKS

JUNE 2025



Audience - total followers 15,514
36% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Photos	29,150
Videos	514,753
Multi Photo	106,999
Text	101
Links	385,269
Others	4,425
Stories	8,018
Reels	118,664
Multi Media	5

Total Published Content Breakdown

33 Stories - 14 Photos - 4 Videos - 3 Reels



Audience - total followers 1,741
42.3% of views are coming from San Luis, AZ residents

16 Feed Post - 58 Stories



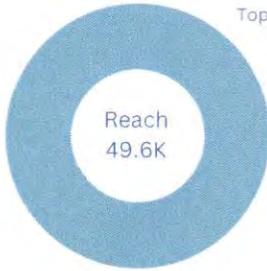
Top Posts by views

@SLPDAZ

JUNE 2025

Audience - total followers 27,399
25.3% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Photos	8,956
Videos	7,490
Multi photo	37,974
Text	425
Links	12,446
Others	2,276
Reels	67
Stories	1,980

Total Published Content Breakdown

15 Photos - 1 Stories - 1 Links - 1 Text

Audience - total followers 1,812

22.3% of views are coming from San Luis, AZ residents

1 Feed Post



Top Posts by views

@SLFDAZ

JUNE 2025

Audience - total followers 3,120
40% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Photos	1,173
Videos	29
Multi photo	485
Links	36
Others	400
Text	0
Reels	86

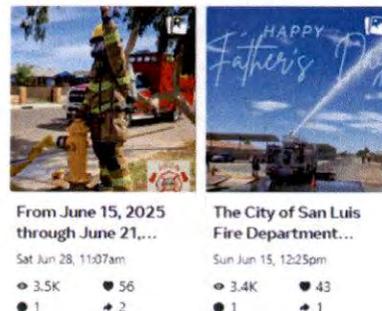
Total Published Content Breakdown

1 Stories - 5 Photos

Audience - total followers 983

33.8% of views are coming from San Luis, AZ residents

5 Feed Post - 1 Stories



Top Post by View

SANLUISAZ.GOV METRICS

TOP 20 MOST VISITED PAGES

JUNE 2025

<input type="checkbox"/>	Page title and screen class +	↓ Views
<input type="checkbox"/>	Total	186,214 100% of total
<input type="checkbox"/>	1 BWC San Luis, AZ - Official Website	134,236 (72.09%)
<input type="checkbox"/>	2 4th of July San Luis, AZ - Official Website	16,028 (8.61%)
<input type="checkbox"/>	3 San Luis, AZ - Official Website Official Website	13,150 (7.06%)
<input type="checkbox"/>	4 Search • San Luis, AZ • CivicEngage	2,136 (1.15%)
<input type="checkbox"/>	5 SAN LUIS MUNICIPAL POOL San Luis, AZ - Official Website	1,136 (0.61%)
<input type="checkbox"/>	6 Agendas & Minutes San Luis, AZ - Official Website	1,094 (0.59%)
<input type="checkbox"/>	7 Alert Center • Road Closure - Urtuzuastegui Street between S	1,015 (0.55%)
<input type="checkbox"/>	8 Parks & Recreation San Luis, AZ - Official Website	814 (0.44%)
<input type="checkbox"/>	9 Community Connections San Luis, AZ - Official Website	747 (0.4%)
<input type="checkbox"/>	10 Utility Bill Payments San Luis, AZ - Official Website	686 (0.37%)
<input type="checkbox"/>	11 Apply San Luis, AZ - Official Website	588 (0.32%)
<input type="checkbox"/>	12 Alert Center • San Luis, AZ • CivicEngage	466 (0.25%)
<input type="checkbox"/>	13 News Flash • City of San Luis Pool Opens for Season - June 2	458 (0.25%)
<input type="checkbox"/>	14 Municipal Court San Luis, AZ - Official Website	418 (0.22%)
<input type="checkbox"/>	15 Staff Directory • San Luis, AZ • CivicEngage	372 (0.2%)
<input type="checkbox"/>	16 Bid Postings • San Luis, AZ • CivicEngage	331 (0.18%)
<input type="checkbox"/>	17 Custom404 • San Luis, AZ • CivicEngage	296 (0.16%)
<input type="checkbox"/>	18 Youth Center San Luis, AZ - Official Website	254 (0.14%)
<input type="checkbox"/>	19 Human Resources San Luis, AZ - Official Website	249 (0.13%)
<input type="checkbox"/>	20 Listen Live San Luis, AZ - Official Website	243 (0.13%)

City of San Luis
Finance Department
Billing & Collections Division
Water - Wastewater - Solid Waste - Business License



Operations Monthly Report
June 2025

Billing and Collections Monthly Report

Bills

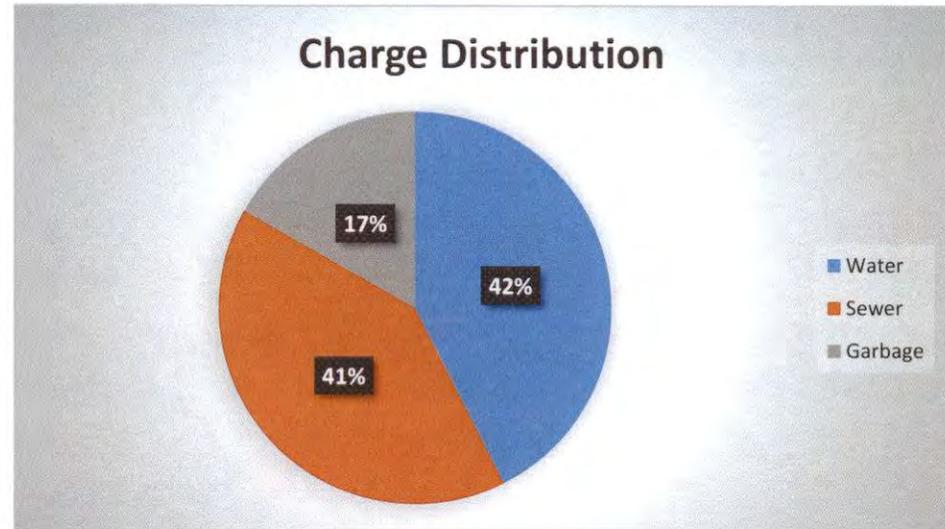
Date Bills Mailed 7/1/2025
 Number of Accounts Billed 9,339
 Current Charges \$ 1,341,233.98

Charge Distribution

Water \$ 570,716.40
 Sewer \$ 545,507.62
 Garbage \$ 225,009.96

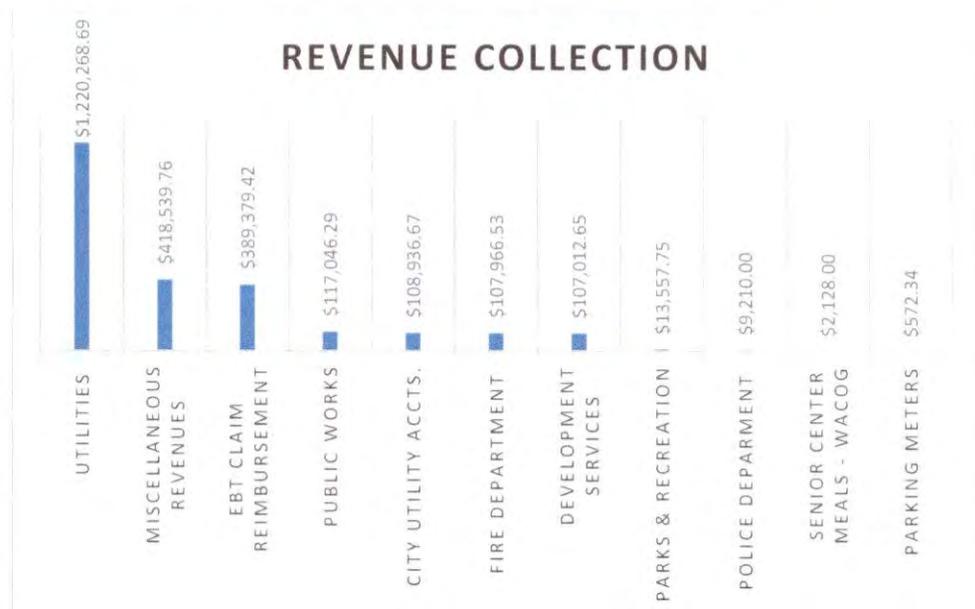
Account Distribution

Residential 8849
 Commercial 288
 City 152
 School 30
 Government 20



Revenue Collected

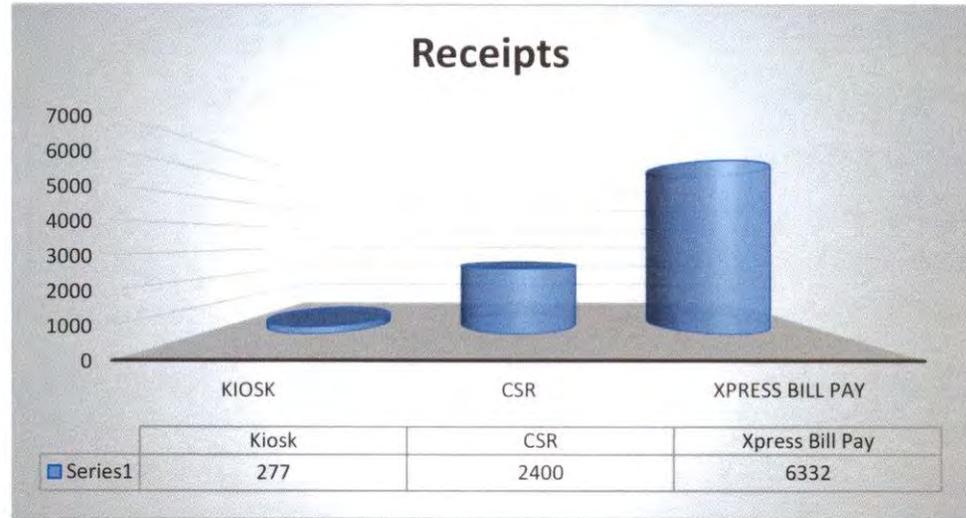
Utilities	\$1,220,268.69
Miscellaneous Revenues	\$418,539.76
EBT Claim Reimbursement	\$389,379.42
Public Works	\$117,046.29
City Utility Accts.	\$108,936.67
Fire Department	\$107,966.53
Development Services	\$107,012.65
Parks & Recreation	\$13,557.75
Police Department	\$9,210.00
Senior Center Meals - WACOG	\$2,128.00
Parking Meters	\$572.34
Total	\$2,494,618.10



Billing and Collections Monthly Report

Total Receipts

Customer Service Reps	
Cash	1171
Checks	248
Debit/Credit	981
Total	2400
XpressBillPay	
E-Check	2546
Credit/Debit	3786
Total	6332
Kiosk	
Cash	84
Credit/Debit	193
Total	277



Meter Reader Technicians

Move-In Accounts	66
Garbage Related	137
Move-Out Accounts	26
Water Related	196

Delinquent Notices	803
Past Due Balance Reminders	357
Payment Arrangements	96
Disconnections	60

Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

Water Conversion

Accounts Converted	687
Non-converted Accounts	173

Collections

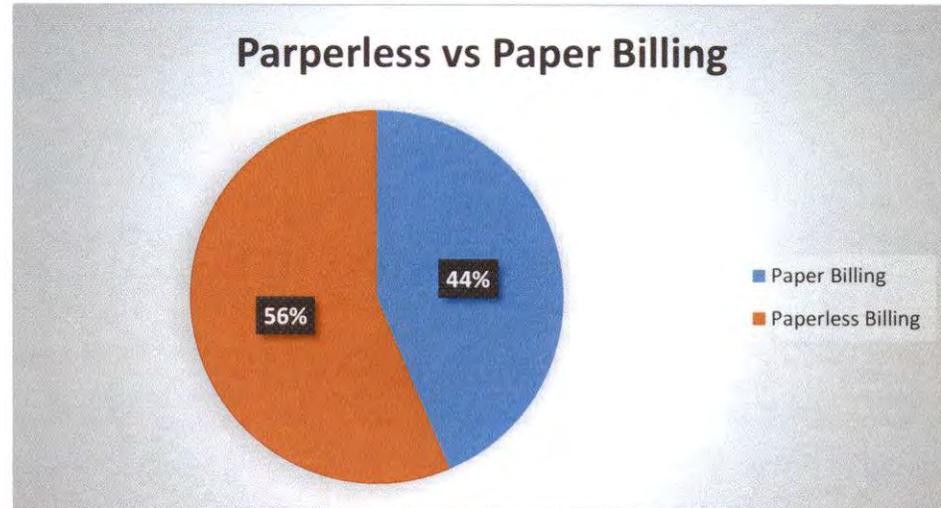
Accounts sent to collections	6
Balance transferred to Collections	\$ 708.16
Total Accounts on Collections	306
Total Amount	\$ 36,560.42

Accounts paid	0
Amount paid	\$ -
Total Accounts paid	73
Amount Collected	\$ 7,797.25

Billing and Collections Monthly Report

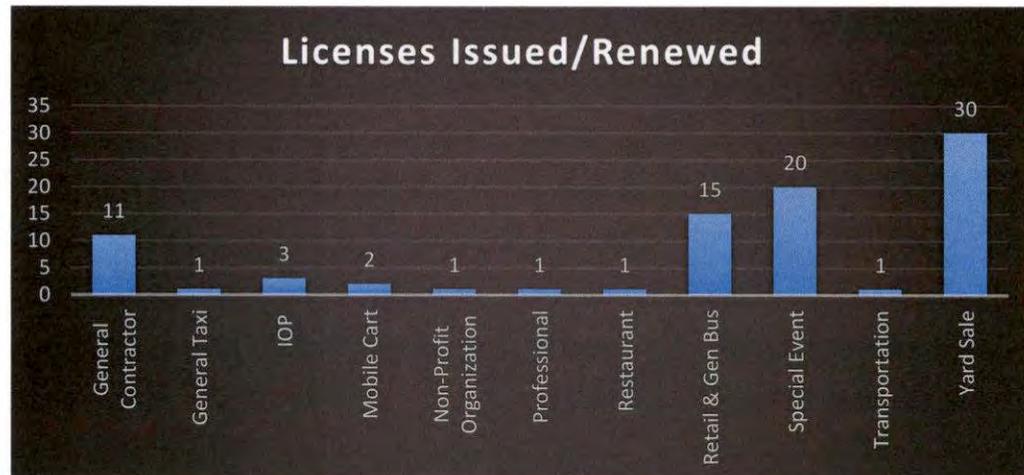
Paperless Billing

Paper Billing	4074
Paperless Billing	5265
Accounts on Autopay	2263



BUSINESS LICENSE

Licenses Issued/Renewed	
General Contractor	11
General Taxi	1
IOP	3
Mobile Cart	2
Non-Profit Organization	1
Professional	1
Restaurant	1
Retail & Gen Bus	15
Special Event	20
Transportation	1
Yard Sale	30
Total	86



CITY OF SAN LUIS



DEVELOPMENT SERVICES DEPARTMENT

.P&Z . BUILDING SAFETY . CODE ENFORCEMENT . GIS .

OPERATIONS MONTHLY REPORT

JUNE 2025

Planning and Zoning Activity

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
P & Z Activities													
Zoning Applications - Residential			1										1
-Commercial/Industrial												1	1
CUP Applications -Residential													0
-Commercial/Industrial									1			1	2
Variance Applications -Residential													0
-Commercial/Industrial				1									1
Minor Variance Application -Residential									1				1
-Commercial/Industrial									1				1
General Plan -Minor Amendment													0
-Major Amendment													0
Subdivision Application -Preliminary Plat	1				1					3			5
-Final Plat Application	1				1					1			3
Lot Split / Lot Tie	1			1	2		1			2	1	2	10
Text Amendments													0
Pre-Development Meetings											6		6
Continuation of Public Hearings													0
Total	3	0	1	2	4	0	1	0	3	6	7	4	31
P&Z Fees													
Zoning Applications - Residential			\$ 1,140.00										\$ 1,140.00
-Commercial/Industrial												\$ 1,500.00	\$ 1,500.00
CUP Applications -Residential													\$ -
-Commercial/Industrial									\$ 1,000.00			\$ 1,000.00	\$ 2,000.00
Variance Applications -Residential													\$ -
-Commercial/Industrial				\$ 800.00									\$ 800.00
Minor Variance Application -Residential									\$ 300.00				\$ 300.00
-Commercial/Industrial									\$ 400.00				\$ 400.00
General Plan -Minor Amendment													\$ -
-Major Amendment													\$ -
Subdivision Application -Preliminary Plat	\$ 3,128.00				\$ 2,024.00					\$ 2,672.00			\$ 7,824.00
-Final Plat Application	\$ 2,428.00				\$ 1,324.00					\$ 772.00			\$ 4,524.00
Lot Split / Lot Tie	\$ 400.00			\$ 400.00	\$ 800.00		\$ 300.00			\$ 800.00	\$ 400.00	\$ 800.00	\$ 3,900.00
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
Total Fees Paid (130-48000)	\$ 5,956.00	\$ -	\$ 1,140.00	\$ 1,200.00	\$ 4,148.00	\$ -	\$ 300.00	\$ -	\$ 1,700.00	\$ 4,244.00	\$ 400.00	\$ 3,300.00	\$ 22,388.00

Building Safety Activity

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Permits Issued													
Residential - new	49	39	33	55	21	24	20	19	5	6	5	4	280
Multi-Family New	0	0	0	0	0	0	0	0	0	0	0	0	0
Residential - remodel	11	10	4	5	9	5	2	5	6	4	6	11	78
Residential - renovation	0	0	0	0	0	0	0	0	0	1	1	1	3
Residential - demolition	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set (includes installation fee)	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal - Residential	60	49	37	60	30	29	22	24	11	11	12	16	361
Estimated Value of Permits	\$ 7,234,591.00	\$ 5,855,276.89	\$ 5,948,355.00	\$ 13,128,332.00	\$ 4,599,201.00	\$ 7,161,307.00	\$ 4,992,574.00	\$ 4,662,585.00	\$ 1,095,773.00	\$ 1,756,630.00	\$ 1,379,695.00	\$ 1,122,367.00	\$ 58,936,686.89
Commercial - new	0	3	0	0	0	0	0	0	0	0	0	1	4
Commercial - remodel	1	1	1	0	1	1	1	2	1	2	0	1	12
Commercial - demolition	0	1	2	0	0	0	0	0	0	0	1	0	4
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set (includes installation fee)	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal - Commercial	1	5	3	0	1	1	1	2	1	2	1	2	20
Estimated Value of Permits	\$ 180,000.00	\$ 3,767,749.00	\$ 110,000.00	\$ -	\$ 150,000.00	\$ 12,000.00	\$ 180,000.00	\$ 17,500.00	\$ 60,000.00	\$ 370,000.00	\$ 40,000.00	\$ 3,000,000.00	\$ 7,887,249.00
City Exempt	0	0	0	1	0	0	1	2	1	2	1	1	9
Electrical Permit	1	4	2	2	2	1	0	3	2	2	1	3	23
Fence	0	0	0	0	0	0	0	0	0	0	0	0	0
Fire Sprinkler System	0	0	0	0	0	0	0	0	0	0	0	0	0
Grading	0	0	1	0	0	1	0	0	0	0	0	0	2
HVAC Permit	1	0	2	0	0	0	0	0	1	1	0	1	6
Permits Renewed/Change Sub-contractor	0	0	0	0	0	0	0	0	0	0	0	0	0
Building	0	0	0	0	0	0	1	1	1	2	0	0	5
Plumbing Permit	0	0	0	0	0	0	0	1	0	2	0	1	4
Re-issue Cert. of Occupancy	0	0	0	0	0	0	0	0	0	0	0	0	0
Signs	6	0	0	0	1	0	1	0	1	10	0	1	20
Solar Permit	8	12	15	11	7	14	7	5	9	8	6	7	109
Swimming Pools	0	1	1	1	2	0	0	1	1	0	0	3	10
Tower Antenna Inst.	1	0	0	0	0	0	0	0	3	0	0	1	5
Subtotal - Other	17	17	21	15	12	16	10	13	19	27	8	18	193
Estimated Value of Permits	\$ 467,953.76	\$ 319,628.24	\$ 506,371.18	\$ 513,892.18	\$ 162,644.74	\$ 536,224.64	\$ 182,398.36	\$ 190,663.60	\$ 514,318.53	\$ 405,302.39	\$ 196,136.32	\$ 314,191.43	\$ 4,309,725.37
Total Permits Issued	78	71	61	75	43	46	33	39	31	40	21	36	574
Total Estimated Value of Permits	\$ 7,882,544.76	\$ 9,942,654.13	\$ 6,564,726.18	\$ 13,677,224.18	\$ 4,911,845.74	\$ 7,709,531.64	\$ 5,354,972.36	\$ 4,870,748.60	\$ 1,670,091.53	\$ 2,531,932.39	\$ 1,615,831.32	\$ 4,436,558.43	\$71,168,661.26

Certificates of Occupancy

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Certificates of Occupancy													
Residential - new	27	31	30	52	51	52	40	48	37	36	25	20	449
Multi-Family - new	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial- Change of Occ.	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial-New & Remodel	0	0	0	0	1	0	0	0	3	0	0	2	6
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Certificates of Occupancy	27	31	30	52	52	52	40	48	40	36	25	22	455
Certificates of Completion													
Residential	2	4	7	7	7	6	3	4	4	5	6	8	63
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	0	0	0	0	0	0	0	2	1	2	2	8
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Certificates of Completion	3	4	7	7	7	6	3	4	6	6	8	10	71
<p><i>All new construction (residential/commercial/industrial) receives a Certificate of Occupancy when the building has cleared all inspections and is ready to be occupied.</i></p> <p><i>Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a Certificate of Completion when the building has cleared all inspections. and is ready to be occupied. This may also be referred to as a Certificate of Zoning Compliance .</i></p>													

Bldg Safety Fees

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Permit Fees													
Building Permit Fee	\$ 69,462.00	\$ 83,674.00	\$ 56,108.00	\$ 107,674.00	\$ 42,316.00	\$ 60,574.00	\$ 42,974.00	\$ 38,852.00	\$ 14,208.00	\$ 17,984.00	\$ 11,968.00	\$ 26,578.00	\$ 572,372.00
Plan Check Fee	\$ 6,108.30	\$ 15,040.27	\$ 9,036.20	\$ 6,147.50	\$ 5,591.30	\$ 15,652.80	\$ 4,540.90	\$ 7,472.20	\$ 3,537.30	\$ 4,491.50	\$ 2,683.10	\$ 18,287.20	\$ 98,588.57
Deposit for Res Plan Checks-Remodels onl	\$ -	\$ -	\$ -	\$ -	\$ (200.00)	\$ -	\$ -	\$ -	\$ (300.00)	\$ -	\$ -	\$ (85.80)	\$ (585.80)
MH Permit Fee - Pit Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MH Permit Fee - Ground Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Permits	\$ 108.00	\$ 471.00	\$ 216.00	\$ 216.00	\$ 216.00	\$ 163.00	\$ -	\$ 316.00	\$ 216.00	\$ 213.00	\$ 200.00	\$ 324.00	\$ 2,659.00
Plumbing Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ -	\$ 230.00	\$ -	\$ 100.00	\$ 380.00
HVAC Permits	\$ 260.00	\$ -	\$ 520.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260.00	\$ 100.00	\$ -	\$ 160.00	\$ 1,300.00
Fire Sprinkler Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Solar Permits	\$ 820.00	\$ 2,830.00	\$ 2,700.00	\$ 2,800.00	\$ 1,500.00	\$ 2,500.00	\$ 1,450.00	\$ 750.00	\$ 2,350.00	\$ 1,550.00	\$ 1,200.00	\$ 1,650.00	\$ 22,100.00
Fire Dept. Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Demolition Permits	\$ -	\$ 50.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ -	\$ 200.00
Total Permit Fees(131-40135)	\$ 76,758.30	\$ 102,065.27	\$ 68,680.20	\$ 116,837.50	\$ 49,423.30	\$ 78,889.80	\$ 48,964.90	\$ 47,440.20	\$ 20,271.30	\$ 24,568.50	\$ 16,101.10	\$ 47,013.40	\$ 697,013.77
Utility Fees													
Water Connection Fee(100-43010)	\$ 22,050.00	\$ 29,329.39	\$ 14,400.00	\$ 23,850.00	\$ 9,450.00	\$ 10,350.00	\$ 9,000.00	\$ 8,100.00	\$ 2,250.00	\$ 2,700.00	\$ 1,800.00	\$ 6,200.00	\$ 139,479.39
WW Connection Fee(100-43115)	\$ 22,050.00	\$ 19,800.00	\$ 14,400.00	\$ 23,850.00	\$ 9,450.00	\$ 10,350.00	\$ 9,000.00	\$ 8,100.00	\$ 2,250.00	\$ 2,700.00	\$ 1,800.00	\$ 2,250.00	\$ 126,000.00
Total Utility Fees	\$ 44,100.00	\$ 49,129.39	\$ 28,800.00	\$ 47,700.00	\$ 18,900.00	\$ 20,700.00	\$ 18,000.00	\$ 16,200.00	\$ 4,500.00	\$ 5,400.00	\$ 3,600.00	\$ 8,450.00	\$ 265,479.39
Impact Fees													
Water Impact Fee (100-45025)	\$ 26,558.00	\$ 27,277.00	\$ 17,886.00	\$ 28,726.00	\$ 11,382.00	\$ 13,008.00	\$ 10,840.00	\$ 9,756.00	\$ 2,710.00	\$ 3,252.00	\$ 2,168.00	\$ 5,056.00	\$ 158,619.00
WW Impact Fee(100-45025)	\$ 44,688.00	\$ 43,775.00	\$ 29,184.00	\$ 48,336.00	\$ 19,152.00	\$ 21,888.00	\$ 18,240.00	\$ 16,416.00	\$ 4,560.00	\$ 5,472.00	\$ 3,648.00	\$ 8,508.00	\$ 263,867.00
Public Safety Impact Fee(100-45030)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks Impact Fee(100-45005)	\$ 36,897.00	\$ 35,203.12	\$ 24,096.00	\$ 39,909.00	\$ 15,813.00	\$ 18,825.00	\$ 15,060.00	\$ 13,554.00	\$ 3,765.00	\$ 4,518.00	\$ 3,765.00	\$ 4,023.98	\$ 215,429.10
Streets Impact Fee(100-45035)	\$ 83,741.00	\$ 91,912.12	\$ 56,138.00	\$ 90,577.00	\$ 35,889.00	\$ 42,725.00	\$ 34,180.00	\$ 30,762.00	\$ 8,545.00	\$ 10,254.00	\$ 8,545.00	\$ 10,076.97	\$ 503,345.09
Fire Impact Fee (860-45015.019)	\$ 27,538.00	\$ 37,203.13	\$ 18,546.00	\$ 29,964.00	\$ 11,802.00	\$ 14,050.00	\$ 11,240.00	\$ 10,116.00	\$ 2,810.00	\$ 3,372.00	\$ 2,810.00	\$ 5,689.62	\$ 175,140.75
Police Impact Fee (860-45010.019)	\$ 21,486.00	\$ 26,691.15	\$ 14,718.00	\$ 24,084.00	\$ 9,366.00	\$ 11,150.00	\$ 8,920.00	\$ 8,028.00	\$ 2,230.00	\$ 2,676.00	\$ 2,230.00	\$ 2,939.93	\$ 134,519.08
Administration Imp. Fee(100-45000)	\$ 15,092.00	\$ 20,705.08	\$ 9,856.00	\$ 16,324.00	\$ 6,468.00	\$ 7,700.00	\$ 6,160.00	\$ 5,544.00	\$ 1,540.00	\$ 1,848.00	\$ 1,540.00	\$ 3,120.75	\$ 95,897.83
Total Impact Fees	\$ 256,000.00	\$ 282,766.60	\$ 170,424.00	\$ 277,920.00	\$ 109,872.00	\$ 129,346.00	\$ 104,640.00	\$ 94,176.00	\$ 26,160.00	\$ 31,392.00	\$ 24,706.00	\$ 39,415.25	\$ 1,546,817.85
Miscellaneous Fees													
Replace Building Card	\$ 50.00	\$ 50.00	\$ 320.00	\$ -	\$ 130.00	\$ -	\$ 80.00	\$ 80.00	\$ 240.00	\$ 80.00	\$ 80.00	\$ -	\$ 1,110.00
Change subcontractor	\$ -	\$ -	\$ 75.00	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175.00
Re-Inspections	\$ 650.00	\$ 275.00	\$ 150.00	\$ 446.00	\$ 86.00	\$ 275.00	\$ 150.00	\$ 400.00	\$ 250.00	\$ 200.00	\$ 100.00	\$ -	\$ 2,982.00
Special Inspections	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00
Investigation Fee (Stop Work Order)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ 300.00	\$ 500.00
Building without permit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 96.00	\$ 396.00	\$ 96.00	\$ 200.00	\$ 788.00
Plan Certification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other-miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54.00	\$ 45.00	\$ -	\$ -	\$ 80.00	\$ -	\$ 179.00
Fee for use of outside consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Misc. Fees (131-48000)	\$ 700.00	\$ 325.00	\$ 545.00	\$ 496.00	\$ 316.00	\$ 325.00	\$ 284.00	\$ 525.00	\$ 686.00	\$ 676.00	\$ 456.00	\$ 500.00	\$ 5,834.00
TOTAL	\$ 377,558.30	\$ 434,286.26	\$ 268,449.20	\$ 442,953.50	\$ 178,511.30	\$ 229,260.80	\$ 171,888.90	\$ 158,341.20	\$ 51,617.30	\$ 62,036.50	\$ 44,863.10	\$ 95,378.65	\$ 2,515,145.01

**Deposits for Res Plan Checks are included in the Plan Check Fee

Code Enforcement

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Cases Opened	24	19	16	14	18	17	16	18	17	32	25	28	244
Investigations	5	3	4	2	1	2	2	2	6	1	3	3	34
First Notice	15	12	11	8	9	6	8	10	9	31	17	25	161
Second/Final notices	7	6	6	4	7	8	4	7	3	8	8	6	74
Cases Closed due to compliance	15	21	20	13	13	17	18	17	14	20	28	22	218
Citations Given	3	2	2	0	0	1	1	0	1	1	2	0	13
Court Appearances	0	3	1	2	2	1	3	6	2	0	0	2	22
Red Tags	4	0	1	0	1	2	0	2	0	2	8	2	22
Abatement Notice	0	0	1	0	1	0	0	0	0	0	0	0	2

GIS

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
FORMAL GIS REQUESTS	31	29	33	26	30	24	29	33	36	32	31	26
ADDRESS VERIFICATION LETTERS	1	0	2	2	1	2	1	3	2	0	3	1
GIS PROJECTS:												



ECONOMIC DEVELOPMENT

CITY OF SAN LUIS, ARIZONA

JUNE 2025 REPORT

1. NEW BUSINESSES

- Department celebrated a Ribbon Cutting Ceremony for Stick to the Art Creative Studio.



- Department participated in the Ribbon Cutting Ceremony and Grand Opening of Skin and Body by Melissa.



2. BUSINESS DEVELOPMENT

- Department Staff co-hosted a job fair in partnership with Arizona @ Work and Myers M&I Electric at their new facility in the Magrino Industrial Park.



- Department hosted interview for Fuerza Local Business Accelerator Program Cohort #2.
 - 32 applications submitted
 - 27 interviews conducted
 - 12 businesses will be selected

3. GRANTS

- Department submitted the RIA (Regional Infrastructure Accelerator Program) with Onvida Health.
- Department is finalizing FY 2025 Low or No Emission Grant Program & the Grants for Buses & Bus Facilities Competitive Program for the Downtown Park and Ride.
- Department is preparing grant application for CDBG RA Merrill Avenue Improvements Phase II. Due September 1st.

4. OTHER ACTIVITIES

- Director attended the COPARMEX SLRC - Foro Impulsa San Luis 2025.
- Director met with GYP&A and Mortenson to discuss industrial development opportunities in San Luis.
- Director attended the USMCA Forum Series in Phoenix.
- Director attended the Arizona-Mexico Commission 66th Summit.



**ECONOMIC
DEVELOPMENT**
CITY OF SAN LUIS, ARIZONA



CITY OF SAN LUIS ENGINEERING DEPARTMENT

MONTHLY REPORT

June 2025



Engineering Department

City Projects

- Cesar Chavez Blvd (CCB) Water Improvements
 - Project has been completed by GCE.
- Cesar Chavez Blvd (CCB) Sewer Improvements
 - Project has been completed by DPE with Punch list items being addressed.
- County 22nd Street and Sidewinder Road Traffic Signal
 - Westmoor Electric completed the installation of traffic signals, conduit, and pedestals.
- County 22nd Street and 4th Ave Intersection Improvements
 - DPE Construction working on east side of 4th Ave.

Subdivisions

- Los Mezquites Phase 4 and 5
 - Concrete curbs, cross gutters, sidewalks and paving are being constructed throughout the subdivision.
 - CMU Perimeter wall construction on east side of subdivision.
- Bienestar 12 Phase 2
 - Water, sewer and CMU perimeter wall progression throughout the subdivision.
 - Roadway subgrade has started throughout the subdivision.

Commercial Development

- No Current Commercial Development.
-

Support to Public Works Department

- Well Site #5 New Sewer Main
 - Yuma Valley Contractors and Accurate Excavation completed sewer main and manholes along 4thAve.
- Well Site #2 Demolition
 - COSL Public Works started demolition of items on June 16, 2025.
 - Contractor to begin demolition of Large Water tank on July 14th, 2025.
- Public Works Yard Entrance
 - Tornado Fence completed the CMU wall.
- East Community Park
 - GCE completed paving the west and a portion of the south side parking lot, as per plans.

Encroachment Permits

Engineering issued **6** Encroachment Permits (EP) during June:

- **EP-2025-45** Lumen (Centrurylink), 1311 N 4th Ave, Conduit Bore
 - **EP-2025-46** Viking Industrial Painting, Well Site #6, Tank Rehab project
 - **EP-2025-47** Evans Concrete (Riedel), Ave E & County 24th St Intersection Traffic Signal.
 - **EP-2025-48** Unitechz Communications, 311 S Oak Ave, Conduit Bore
 - **EP-2025-49** Unitechz Communications, 875 E Street, Conduit Bore
 - **EP-2025-50** Unitechz Communications, 1387 La Madera Drive, Conduit Bore
-

Pictures – City Projects

Cesar Chavez Blvd, Water Improvements



Asphalt patching and water gate valves adjustment to finished grade on CCB Water Improvements project.

Cesar Chavez Blvd, Sewer Improvements



DPE completed work on Cesar Chavez Blvd trench backfill between 6th Ave and 6th Drive.

County 22nd street & 4th Ave Intersection Improvements



DPE is working on grading on the east side of 4th Ave.

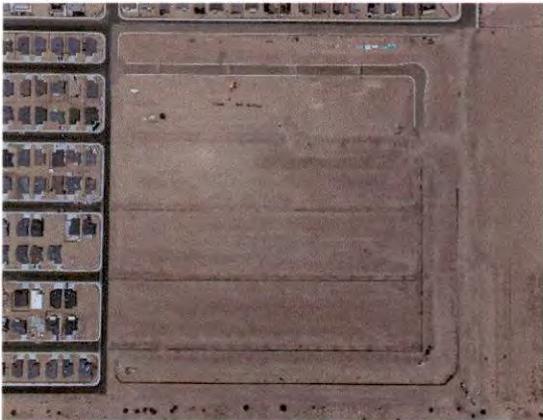
County 22nd street & Sidewinder Road Traffic Signal



Westmoor Electric has completed installation of poles, signal heads, cabinet, and pedestal.

Pictures – Subdivisions

Bienestar 12 Phase 2



Aerial view showing ABC subbase and Native grading throughout subdivision.

Los Mezquites Phase 4 and 5



Ongoing construction of curbs and sidewalks throughout the subdivision.

Pictures – Public Works Support

Well Site #5 New Sewer Main

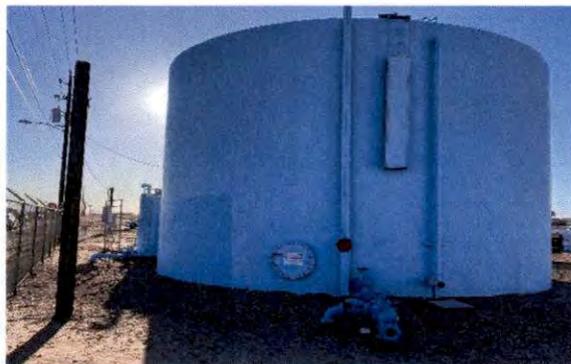
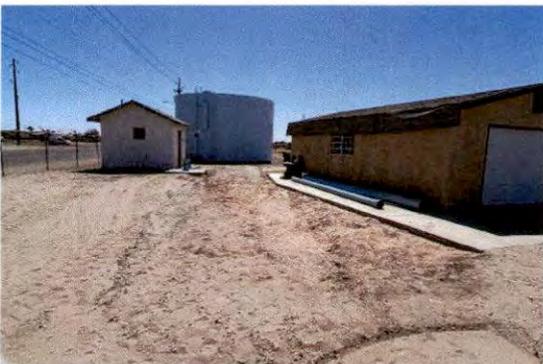


Completed sewer lines at PW yard.



New Sewer Main CCTV inspections.

Well Site #2 Demolition



Well Site # 2 demolition commenced by shade structure removed by COSL. Water tank is to be removed by Contractor.

East Community Park paving



GCE has completed the East Community Park West and a part of the South parking lots.

Public Works Yard Entrance



CMU wall along 4th Ave.



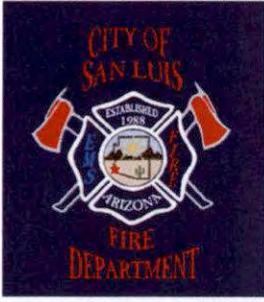
CMU Wall at PW Works entrance.

Other Tasks

The Engineering Team has been actively engaged in a variety of tasks related to both City and private projects. Key activities include:

- **Review of Design Plans and Submittals:** The team has thoroughly reviewed miscellaneous design plans and submittals for both City infrastructure projects and private developments.
- **Public Works Meetings:** The team attended coordination meetings focused on water, sewer, and traffic signal improvements, contributing to the planning and design stages.
- **Support for Other City Departments:** The team has also provided ongoing support to other City Departments as needed, ensuring smooth interdepartmental collaboration and project progress.

These efforts reflect the team's commitment to ensuring the effective design, coordination, and implementation of projects that benefit the City and surrounding areas.



SAN LUIS FIRE DEPARTMENT

Monthly Report



JUNE 2025



EMERGENCY RESPONSE 911

San Luis Fire Department is committed to protecting our citizens by promptly responding to service calls throughout the city. Most of these calls involve structure fires, medical crises, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to non-emergency incidents, aiding our community when needed.

JUNE 2025

TOTAL FIRE INCIDENTS	4/2024	4/2025
Commercial Fires	0	0
Residential Fires	0	0
Vehicle Fires	0	0
False Alarm	12	25
Other Fires	8	7
Total Fire Incidents	20	32

EMS ENCOUNTERS	4/2024	4/2025
Refusals	22	27
Transport by SLFD	323	292
Transport by other	9	4
No patient contact	3	1
Total Transports	323	296
Total EMS Encounters	356	323

False Alarms	12	25
Fire Drills	0	0
Hazmat Incidents	2	4

Public Assistance	49	35
Community Paramedicine	12	8

MUTUAL AID & EMS TRANSPORTS

This service is crucial in ensuring effective public safety for the community. Through agreements with other fire agencies in Yuma County, departments can support one another during emergencies that exceed local resources, such as mass casualty incidents or large structural fires. SLFD frequently provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department.

Mutual Aid Provided:	5/2024	5/2025
County	0	0
Somerton	3	1
Mexico	0	0
Transports:		
SLM1	46	0
SLM2	42	37
SLM3	77	71
SLM4	87	61
SLM5	68	16
SLM6	3	0
SLM7	0	107
Somerton	7	3
HELO	1	1
Rural Metro	1	0
Yuma	0	0
TOTAL	332	296

DEPARTMENT SERVICES & COMMUNITY OUTREACH

The San Luis Fire Department takes great pride in serving our residents. In addition to emergency medical and fire services, SLFD offers First Aid and CPR classes, blood pressure screenings, and residential and commercial inspections. We also educate the public on fire prevention, smoke alarm maintenance, and overall fire safety. Additionally, we engage with the community through station tours and participation in local events.

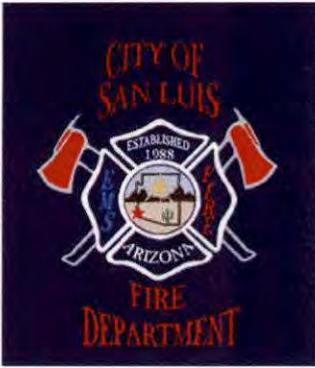
June 2025

- Residential Inspections: **56**
Station 1- 42; Station 2: 14
- Community Paramedicine: 0
- EMT Ride-Along Program: 0
- Senior Center Blood Pressure Checks: 0
- Heartsaver Classes (CPR): 0
- Fire Drills: 0
- Vaccine Clinics: 0

FIRE INSPECTOR

JUNE 2025

- Commercial Inspections: **18**
- Meetings: **19**
- Fire System Test: **6**



San Luis Fire Department Monthly Training Reports

June 2025

Station No. 1

A-Crew

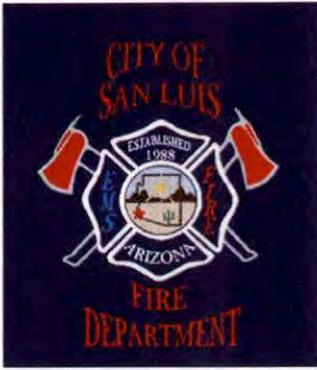
Captain E. Ramirez

Date	Subject	Time	Instructor	Total Hours
06/05/2025	Fire Engineer Evolutions and Familiarization.	0800-1100	E. Castro	3
06/07/2025	Landing Zone Training	1000-1200	E. Ramirez	2
06/09/2025	Fire Engineer Training Fire Scenarios	1100-1200; 1300-1630	E. Castro E. Ramirez	4.5
06/14/2025	Fire Engineer Training, Fire Scenarios	1300-1600	E. Ramirez	3
06/16/2025	Fire Engineer Scenarios, Keenan Loop Training	0900-1200	E. Ramirez	3
06/18/2025	Fire Engineer Scenarios, Fire Captain Scenarios	0900-1100; 1300-1500	E. Castro, E. Ramirez	4
06/23/2025	No Training			
06/25/25	Fire Scenarios	1300-1700	E. Ramirez	4
06/27/2025	Fire Scenarios, Emergency Evacuation, HELO Landing Zones	0900-1100	E. Ramirez	2

This is a monthly report tracker, after each training hours must be input in Target Solutions.

ISO Training Requirements

- **Company Training:** 192 hours per year is required in accordance with the general criteria of NFPA 1001 Standard for Fire Fighter Professional Qualifications
- **Hazardous Materials Training:** 6 hours per year is required. Training should be at a minimum awareness level in accordance with the general criteria of NFPA 472 Standard for Competence of Responders to Hazardous Materials / Weapons of Mass Destruction Incident.
- **Driver Training:** 12 hours per year is required in accordance with the general criteria of NFPA 1002 Standard for Fire Apparatus Driver/Operator Professional Qualifications, and NFPA 1451 Standard for a Fire Service Vehicle Operations Training Program.
- **New Driver Training:** One-time completion requirement of 60 hours.
- **Officer Training:** The Officer Certification Requirement remains steady at 12 hours per year.
- **Recruit Training:** Personnel who automatically get credit if their department requires state certification as an employment pre-requisite, are required to complete 240 hours.
- **Facility Training:** This category, formerly "Training Drills," refers to training done at a training facility. A training facility is defined as a 3-story tower on 2 acres of property with some sort of burn room, smoke room, or burn prop. Personnel are required to complete 18 hours per year.
- **Pre-Planning Review:** ISO requires one review per year.



San Luis Fire Department Monthly Training Reports

June 2025

Station No. 2 A-Crew Captain J. Gonzalez

Date	Subject	Time	Instructor	Total Hours
06/05/25	Hose evolution and hydrant connection within 4 minutes	0900 to 1100	Gonzalez	2 hours
06/09/25	Arial master stream operation set up with water supply	930 to 1130	Gonzalez	2 hours
06/14/25	Primary and secondary search rescue operation	0900 to 1100	Gonzalez	2 hours
06/16/25	Ladder deployment and setting ladder for roof operation.	0900 to 1000	Lopez/Ofalla	2 hours
06/18/25	Ground monitor for Fire exposures 200ft	01000 to 1200	I. Lopez	3 hours
06/23/25	Propane IQ Hazmat ERG review	930 to 1130	J. Gonzalez	2 hours
06/25/25	Safety standdown Health reset	1300to 1500	Gonzalez	2 hours
05/27/25	Pre incident survey Fire suppression system sprinkler/ re setting fire alarm system	1400 to 1600	Gonzalez	1 hr.

This is a monthly report tracker, after each training hours must be input tin Target Solutions.

ISO Training Requirements

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CITY OF SAN LUIS, AZ

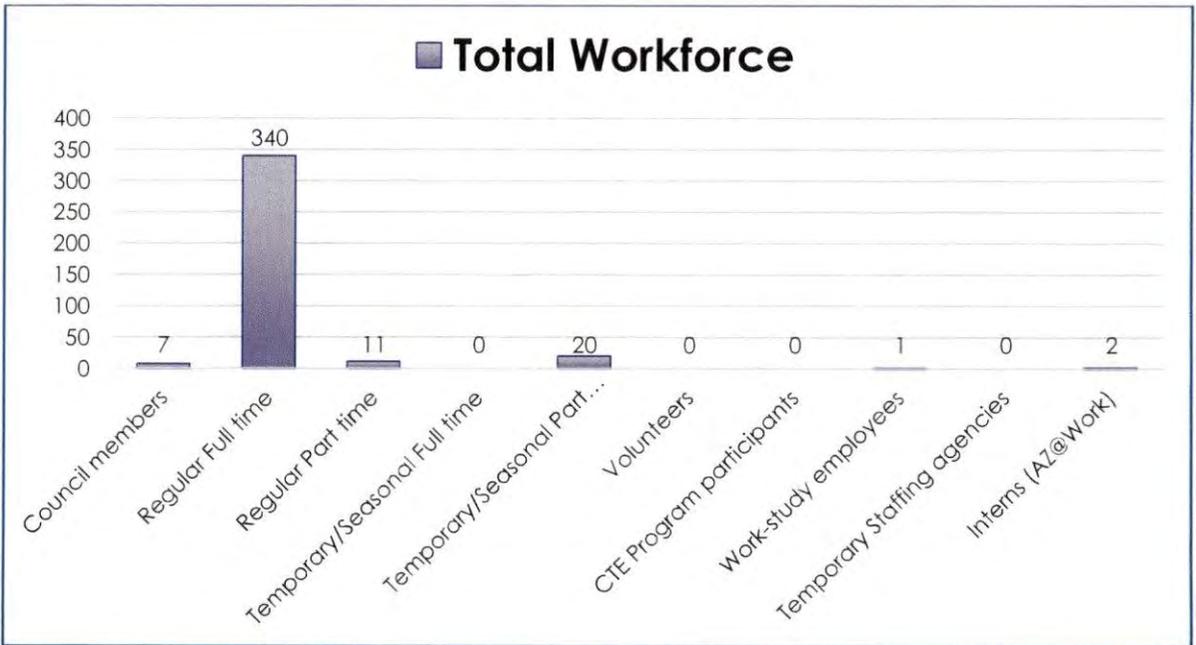
**HUMAN RESOURCES
DEPARTMENT**

YOUR FUTURE BEGINS HERE.

MONTHLY OPERATIONS REPORT

June 2025

TOTAL WORKFORCE	
Council members	7
Regular Full-time employees	340
Regular Part-time employees	11
Temporary/Seasonal Full-time	0
Temporary/Seasonal Part-time	20
Volunteers	0
CTE Program participants	0
Work-study employees	2
Temporary Staffing agencies	0
Interns (AZ@Work)	1
TOTAL	381



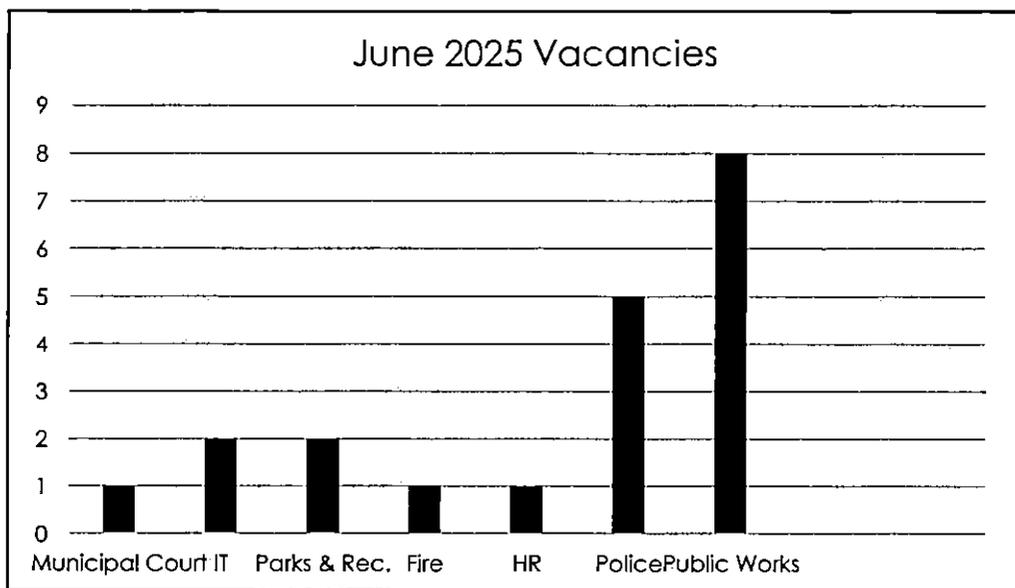
WORKFORCE TURNOVER			
New Hires (June)		Terminations (June)	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	9	Resignations (FT- Regular)	4
Regular (PT)	0	Resignations (PT- Regular)	0
Temporary /Seasonal (PT)	1	Dismissals (FT- Regular)	1
Elected Officials	0	End of Appt. (Elected official)	0
Internships	1	End of season (PT)	0
Temp. staffing agency	0	Temp. staffing agency	0
Turnover Rate for June 2025: 1.31%			
Turnover Rate for May 2024: 0.93%			
Total Turnover Monthly Difference: - 0.38%			

TALENT ACQUISITION							
RECRUITMENT ACTIVITY MONTH OF JUNE							
Previous Job Postings	New Job Postings	Applicants	Interview Sets	Total # of Interviewees	Total Hires/ Rehire	Promotions/ Conversions	Requisitions Filled
21	5	100	10	27	10	0	4

Physical Agility Test Police	Written Exam Police	Dispatch Typing Test	Physical Agility Test Fire	Written Exam Fire
Passed – 0	Passed – 0	Passed – 6	Passed – 11	Passed - 11
Fail - 0	Fail - 0	Failed – 0	Fail - 2	Fail – 0

Vacancies by Department

Department	Job Title	# Of Vacancies
Fire	Operations Coordinator	1
IT	IT Specialist	1
	Administrative Assistant/ Help Desk	1
Human Resources	Human Resources Analyst	1
Municipal Court	Bailiff/Court Clerk II	1
Parks & Recreation	Office Assistant (Recreation)	1
	Office Assistant (Senior Services)	1
Police	Police Communication Officer	2
	Police Officer	3
Public Works	Wastewater Supervisor	1
	Mechanic	1
	Heavy Equipment Operator (Water/Wastewater)	1
	Maintenance Technician	1
	Administrative Assistant	1
	Maintenance Specialist	2
	Water Systems Operator	1
	Total	20



Arizona@Work Internships			
Department	Applications	Interviews	Placements
Municipal Court	2	1	1
Parks & Recreation	7	7	7

City Programs			
Program	Applicants	Interviews	Placements
Mural	7	7	7
AWC Works Study	1	1	1

Volunteer Program		
Program	Applicants	Interviews
Volunteers	3	1

Az@work Mural Volunteers



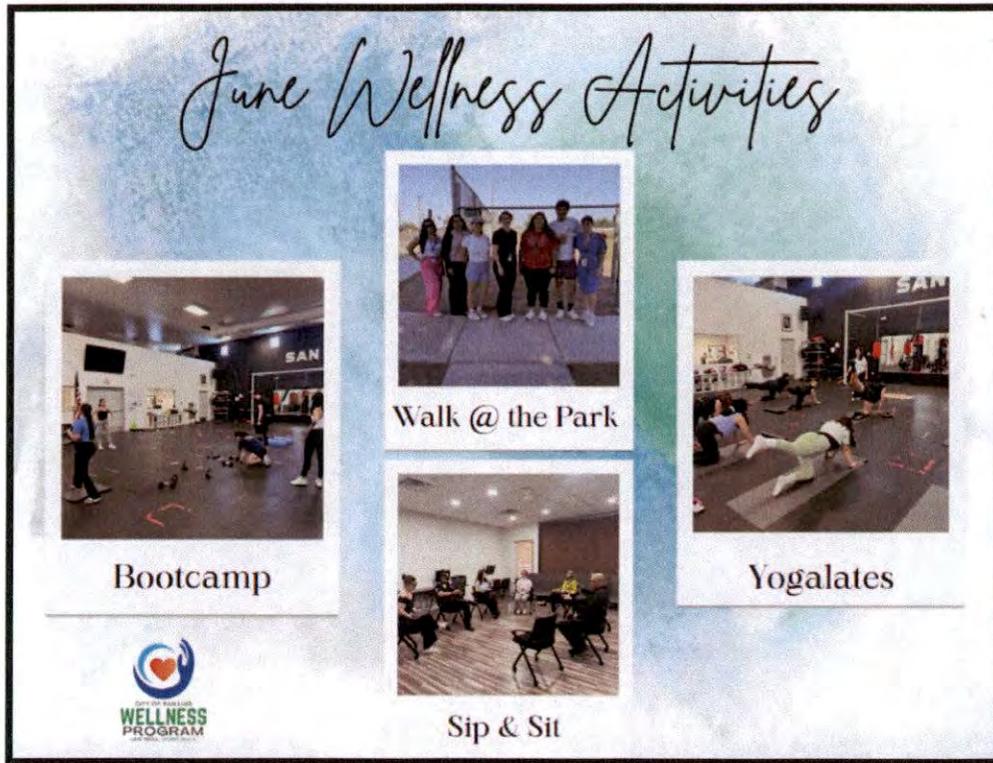
BENEFITS ADMINISTRATION

INSURANCE	ADDITIONS Enrollments from June - 2025	TERMINATIONS Effective June - 2025	TOTAL ACTIVE EEs
Health Insurance	6	5	339
VSP – Vision	6	5	333
Dental	6	5	339
FMLA Leave			5
Short-term Disability claims			3
ASRS Refund Applications			0
ASRS Retirement Applications			0

- **Benefit Orientation** – Two (2) conducted
- **Employee Benefit Trust Meeting** – One (1) held
- **Claims Advocacy:** Five (5) claims were researched and sent to the Third-Party Claims Administrator for correct submission.

WELLNESS PROGRAM

- **Gym Membership**
 - 60 active memberships / 34 EEs on the waiting list
- **Wellness June Challenge**
 - **Meditation & Yoga**
 - 3 Participants
 - **Walk with HR at Joe Orduno**
 - 7 Participants
 - **Sip & Sit: A Talk About Integral Health**
 - 6 Participants
 - **Bootcamp Class**
 - 6 Participants
 - **Yogalates**
 - 9 Participants
 - **Journaling**
 - 4 Participants

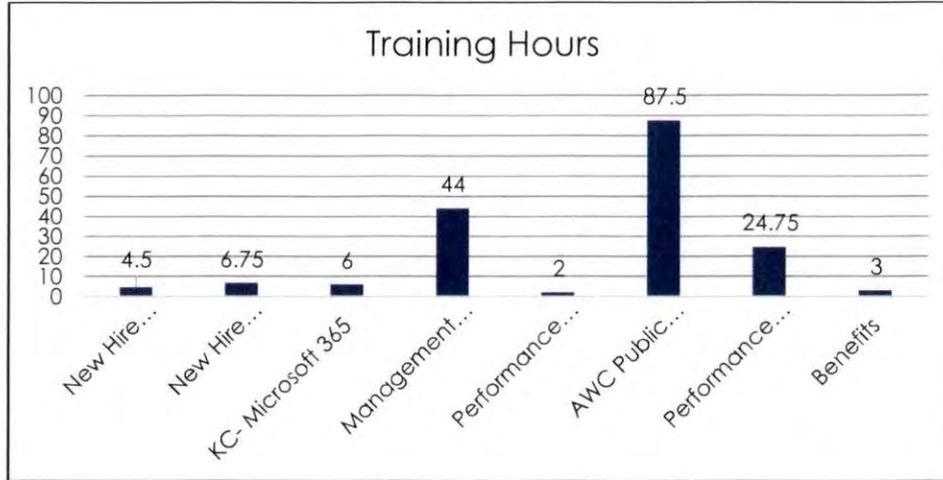


SPECIAL PROGRAMS
RECOGNITION / ENGAGEMENT

- **Employee Recognition Award Program**
 - Second Quarter Nominations opened



TRAINING AND DEVELOPMENT



Training Program	Facilitators	Trainees/Department	Date	Total Training Hours
New Hire Orientation	Pamela Tapia, HR Coordinator	6 (PD, City Admin, City Prosecutor)	6/4/25 6/17/25	4.5
New Hire Orientation (Interns and Volunteers)	Pamela Tapia, HR Coordinator	9 (Parks & Rec, Municipal Court, AZ@WORK Mural Project)	6/17/25	6.75
KC – Microsoft 365	Pamela Tapia, HR Coordinator	1 (Municipal Court)	6/10/25 6/17/25 6/24/25	6
Management Training	Pamela Tapia, HR Coordinator and other facilitators	12 (Fire, Engineering, PW, Pars & rec. Development)	6/18/25 6/25/25	44
Performance Improvement Plan Training	Pamela Tapia, HR Coordinator	1 (PW- HWY Users)	6/24/25	2
AWC - Public Speaking Workshop	Emmanuel Graham, AWC Facilitator	13 (City Clerk, Parks & Rec, PD, City Admin, PW, Engineering, Development, HR)	6/19/25 6/26/25	87.5
Performance Evaluation	Priscila Campa, HR Coordinator	37 (PW Solid Waste/HWY Users, MC, Clerk)	6/3/25 6/5/25 6/11/25 6/25/25	24.75
Benefits	Priscila Campa, HR Coordinator	6 (PD, City Admin, City Prosecutor)	6/4/25 6/17/25	3

TOTAL HOURS: 178.5

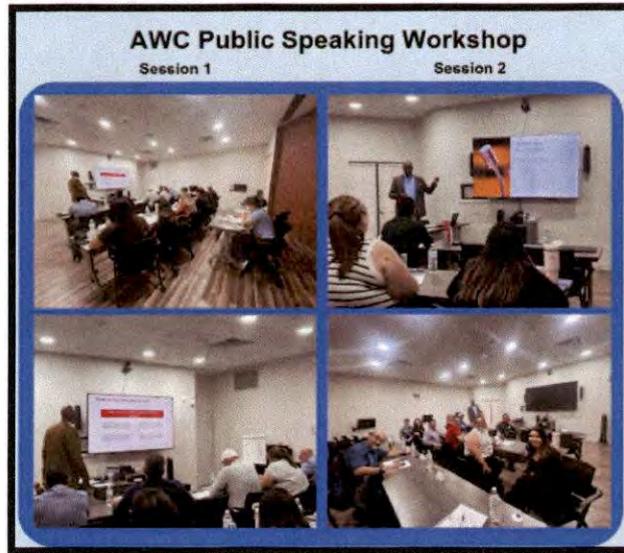
- COSL Orientation



- **Management Training**
 - The comprehensive thirteen-week course, designed to enhance professional development and equip employees with the skills and knowledge to excel in management roles, has begun. Two successful sessions were completed in June.



- **Public Speaking Workshop**
 - The training was offered to our management team to help individuals develop confidence, clarity, and effective communication skills for public speaking.



Professional Development Plan		
Department	Quantity	PDP Type
Public Works	1	CPM Certification

Scholarships		
Department	Quantity	PDP Type
N/A	0	N/A

COMPLIANCE/DATA ANALYTICS AND CLASS & COMP

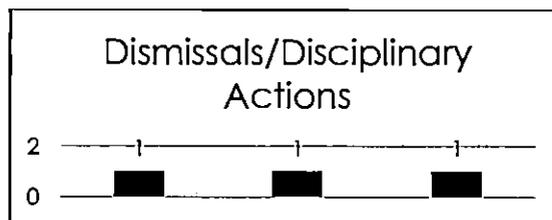
- **Purchase Requisitions:** 2 processed
- **Unemployment Claims:** 0
- **Conflict of Interest:** 18
- **Ongoing internal HR audits**
- **Ongoing maintenance of Public Safety Incentives**
 - Three Field Training Officer Incentives.
 - Three End of Temporary Assignment Incentives

PERFORMANCE MANAGEMENT

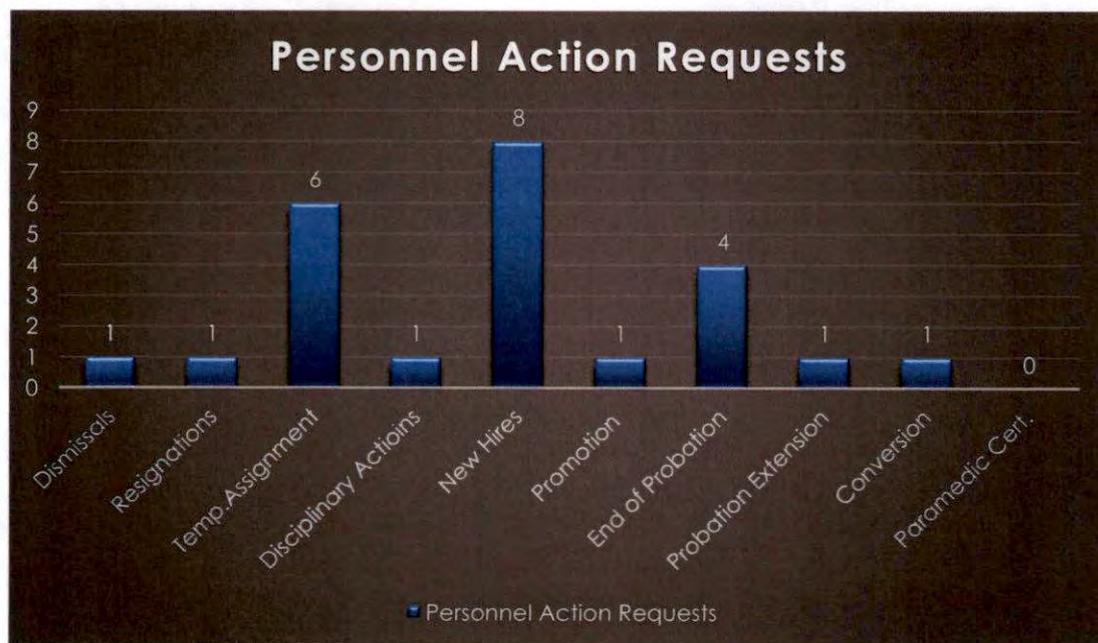
Type of Evaluation	Placed	Received	Due	Total
Annual	0	11	8	19
Probationary	9	6	9	24
Original	7			
Promotional	2			
Demotion				
Mid-Term		1		
End of Probation		4		
Extension		1		
Disciplinary				
Total	9	17	17	43

EMPLOYEE RELATIONS

- **Exit interviews:** 1
- **Disciplinary Actions Administered:**
 - 1 Employee Dismissals
 - 1 Letter of Reprimand (PW)
 - 1 Intent of Termination (FD)



Personnel Action Requests (PAR)	Quantity
Dismissals	1
Resignations	2
Temporary Assignment	6
Disciplinary Actions	1
New Hires	8
Promotion	1
End of Probation	4
Probation Extension	1
Conversion: Fire Dept.	1
Paramedic Certification	0
TOTAL:	25



MAJOR ACCOMPLISHMENTS

- Restructure of the department's Records Retention Process.

Information Technology

Monthly Report: June 2025

Overview:

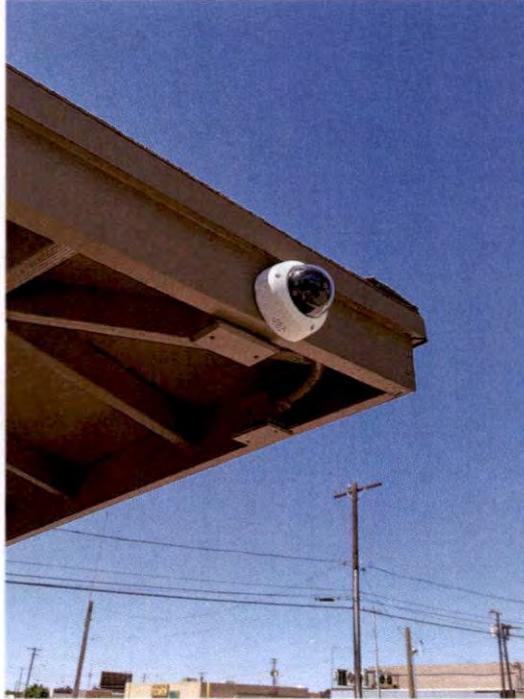
Provided IT support to City of San Luis employees with technical issues with hardware, software, or network systems. While ensuring problems are resolved promptly to minimize disruption to the City of San Luis operations.

IT support and infrastructure operations ensure that technology systems are reliable, secure, and optimized to meet the organization's needs.

Project Status

- **600 2nd Ave** – Assist Facilities in terminating RJ45 wall ports to be used by the Ave B Building tenant. Additionally, install a network video recorder (NVR) capable of supporting 8 camera channels, with a total of 4 cameras installed, prioritizing entrances and the parking area. In addition to the cameras, the building was also equipped with Wi-Fi.

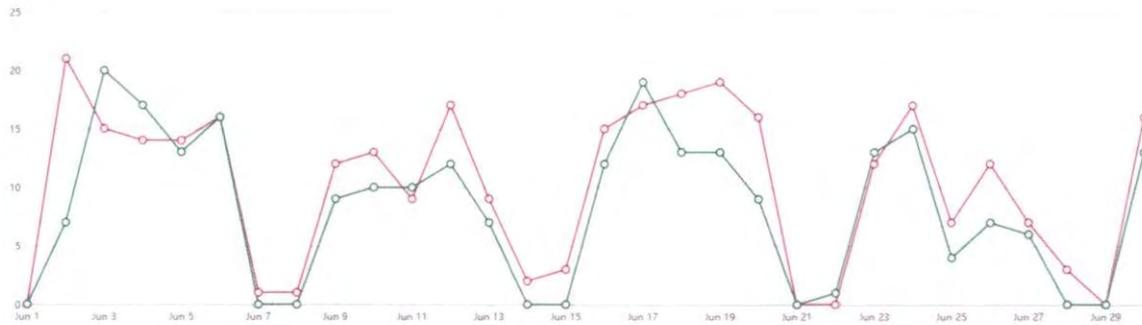




IT Service Management Statistics

Requests Created Total: 306 | Request Resolved: 246

306 **246**
Created Resolved

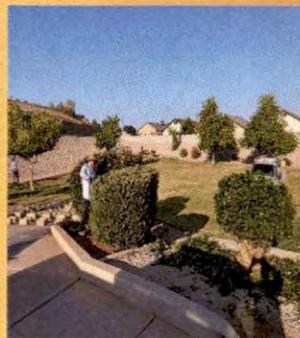
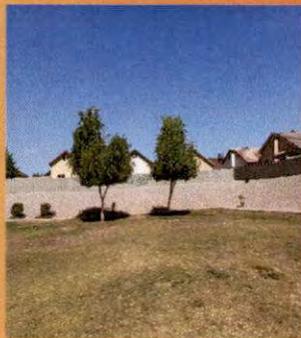


Parks Grounds

During the month of June, our Parks Grounds Department worked on various projects in preparation for the new fiscal year such as park maintenance, repairs, and new installations.

Maintenance In Parks and Green Areas

- Mowing in Los Olivos (1544 Los Olivos Dr.)
- Mowing in Cultural Center (1015 N. Main St.)
- Bienestar Estates No. 6 (475 N. Madrigal Dr.) Edging green areas.
- Las Quintas 2 (Quintero Ave. & Co. 22nd St.) Retention basin clean up.
- Las Brissas (1422 N. Del Sol Ave.) Trimming of bushes and raising tree canopy.
- Joe Orduño (965 N. Park Ave.) Reseed soccer field with Bermuda grass
- Bienestar Estates No. 6 (475 N. Madrigal Dr.) Reseed with Bermuda grass.



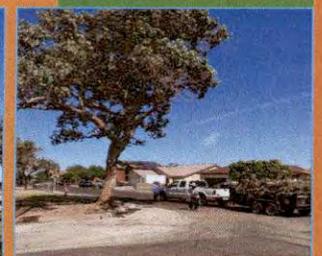
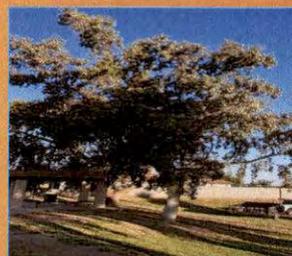
Maintenance In Parks and Green Areas



- Bienestar Estates No. 2 (700 6th Dr.) 3 sprinklers were moved ten (10) feet off the wall.
- Bienestar Estates No.8A (331 Figueroa Dr.) Lifting tree canopy.
- Bienestar Estates No.3 (1535 San Luis Ln.) Trimming Eucalyptus Tree.
- Joe Orduño (965 N. Park Ave.) F3 marked for Kickball.
- Joe Orduño (965 N. Park Ave.) F3 marked for Softball.



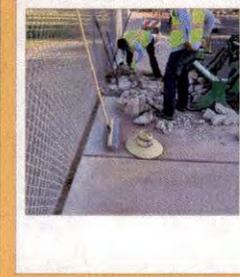
Parks Grounds Department



Projects & Installations



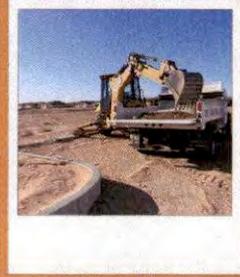
Joe Orduño (965 N. Park Ave.)
Repaired sliding doors in sport fields



Joe Orduño (965 N. Park Ave.)
Repaired portion of sidewalk due to tripping hazard.



East Community Park; West parking lot curb was removed for future project



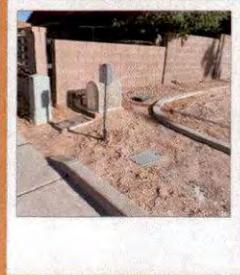
Bienestar Estates No.8 (331 Figueroa Ave.) Clean out and repair basin drain.



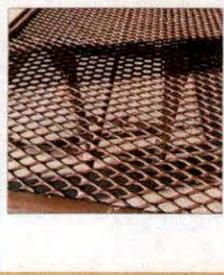
Bienestar Estates No.7B (1245 Cabello Ave.) Installed solar irrigation timer.



Bienestar Estates No.7B (1135 9th Ave.) Installed solar irrigation timer



Pepp Park (467 Cesar Chavez Blvd.) Reinforced a picnic table that came loose.



Old Activity Center (600 & 610 B St.) Assist Facilities Dept. with landscaping.



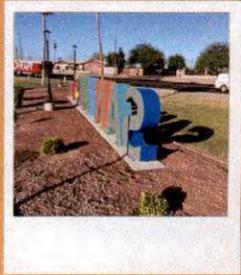
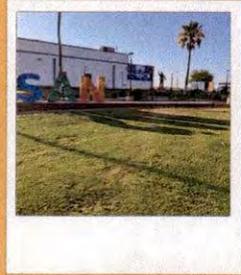
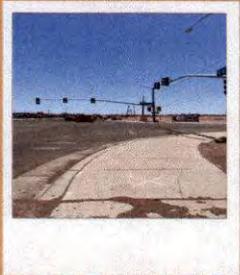
Cultural Center (1015 N. Main St.) Installed 4th of July Banner.



Cultural Center (1015 N. Main St.) Installed metal letters of "San Luis Az."



Co. 22nd St. & Main St.; Installed 4th of July Event Banner.



Highlights



The Toro Pro Line H800 arrived at Parks.



The ECO 50 Manure spreader arrived at Parks.

Parks Grounds Department

Cultural Center

This June, we launched our summer programming at the Cultural Center, offering classes designed to engage and uplift community members of all ages. Current options include Zumba, Folkloric Dance, Ballet, Gymnastics, and Modern Dance (Levels 1 & 2), with Yoga starting July 7. These programs promote wellness, creativity, and cultural expression throughout the summer.

Summer Classes

- Zumba
- Folkloric
- Yoga
- Ballet 1 & 2
- Gymnastics 1 & 2
- Modern Dance 1 & 2

Hosted Activities

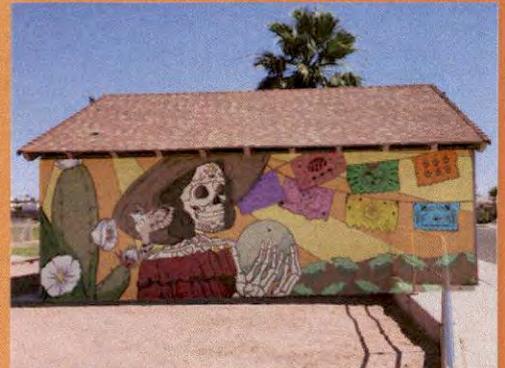
Campesinos Sin Fronteras: Thrive Program

This June, we hosted the Campesinos Sin Fronteras Intensive Summer Camp at the Cultural Center. The camp ran Tuesday through Friday from 8:00 AM to 3:00 PM and offered students a unique opportunity to connect with professionals from various fields. In addition to educational sessions, students participated in hands-on crafts and activities designed to build community and encourage teamwork.



AZ @ Work Mural Project

We've opened up the Art Room to a group of young and talented local artists who are currently collaborating on a mural project for one of the city parks. The space is being used as a creative hub where they can sketch, plan, and work together to bring their vision to life. We're proud to support this initiative and provide a space that fosters artistic growth and community engagement



4th of July Vendor Meeting

Vendor registration for our Fourth of July event officially closed this month. On June 25th, we held a vendor meeting to go over key details including setup times, logistics, food safety guidelines, and other important event information. The meeting ensured all vendors are well-prepared for a smooth and successful event day



4th of July Prep

We are currently finalizing all details for the upcoming Fourth of July celebration. This includes organizing ticket sales, coordinating logistics, confirming vendor and sponsor placements, establishing setup times, and scheduling necessary meetings and staff trainings. Our team is working hard to ensure a well-executed and enjoyable event for the entire community.



STAR Academia Summer Recital

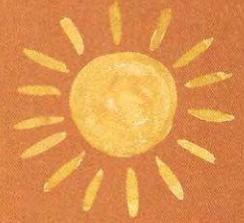
Star Academia wrapped up its summer courses in Ballet, Modern Dance, and Gymnastics with a final recital. Family members and friends were invited to attend and celebrate the students' progress. The girls proudly showcased the skills they developed throughout the program, making it a memorable and rewarding experience for everyone involved



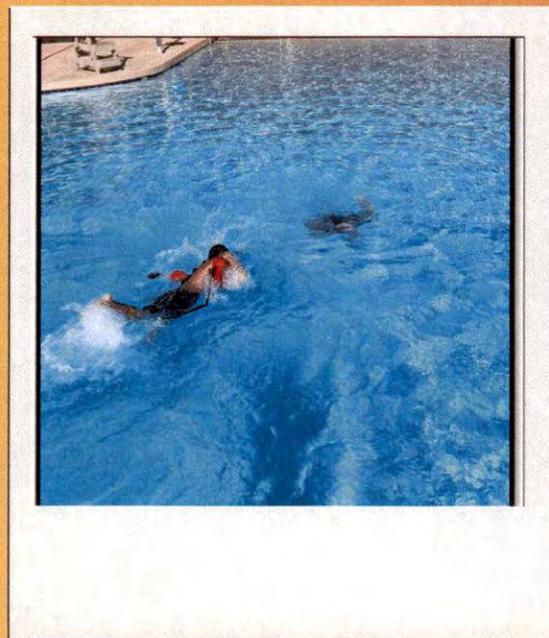
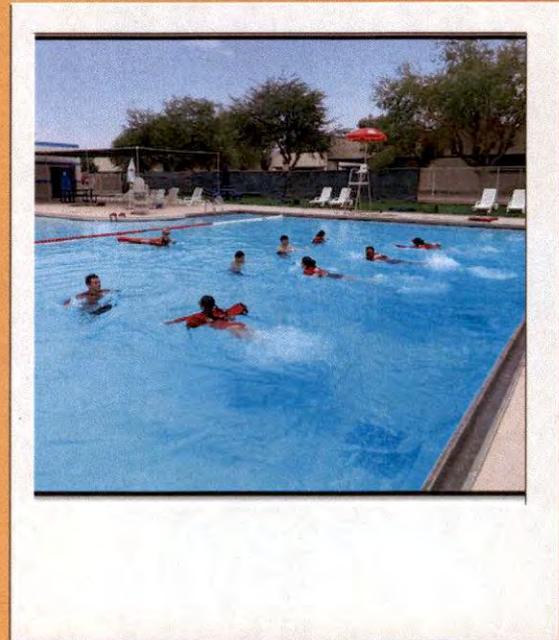
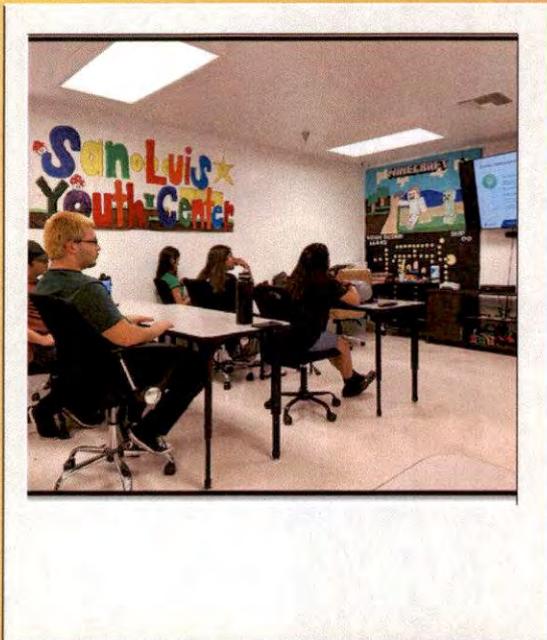
Cultural Center Department



Municipal Pool



During the first days of June there was the lifeguard's certification to ensure the proper opening of our pool, successfully obtaining the certification of fourteen lifeguards and two recreation staff.



Recreation Department

Recreation Sports

Women's Volleyball League

Women's volleyball came to an end where the teams Lady's met against panthers, where the victories team was Lady's in this 2025 Women's Volleyball league.

Youth Baseball League

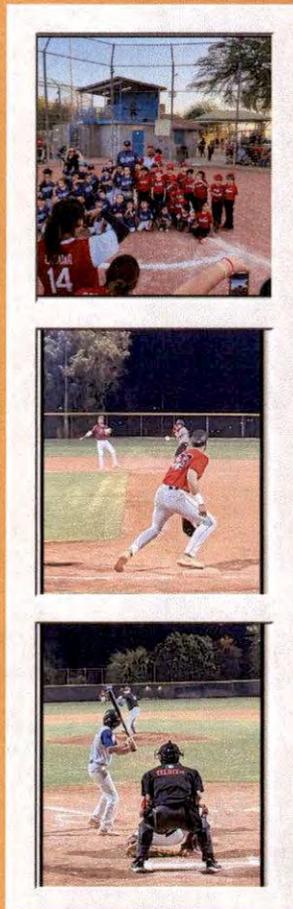
Youth baseball league had two memorable moments where these adorable players had there amazing playoffs and final game.

Karate Class

This martial art is held at the Joe Orduno Park gym on Tuesdays and Thursdays from 5:45 p.m. to 7:00 p.m. During this spring season kickoff, we have 24 children enrolled in this class, taught by Sensei Hector Castro

Open Baseball

This June Our open baseball league started with 10 teams, some which are returning and some that are new to our most awaited league.



Youth Center

Our Youth Center has been very active this month of June. An approximate 80 kids showed up daily to our Youth Center. We had 55 new registrations for the month of June. Total SLYC members are 244.

Youth Summer Schedule

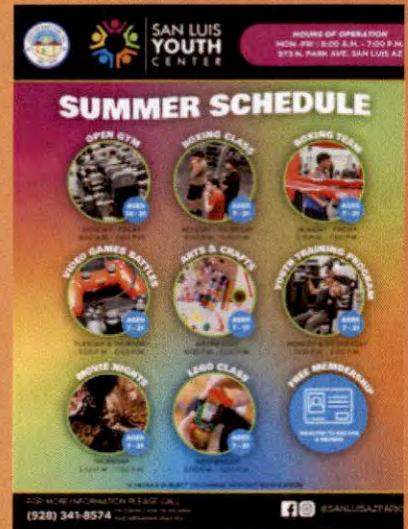
Summer here at the Youth Center has been busy! With a variety of programs offered to our youth, we have enjoyed seeing returning and new faces in our facility.

Summer Camp 2025

Summer Camp Session 1 was a success. We had 40 kids during this first session. They enjoyed our activities such as our Lego's workshop, Arts and Crafts, sports, pool days, movie days, and our guest speakers. We received great feedback from kids and parents on this year's Summer Camp t-shirt.

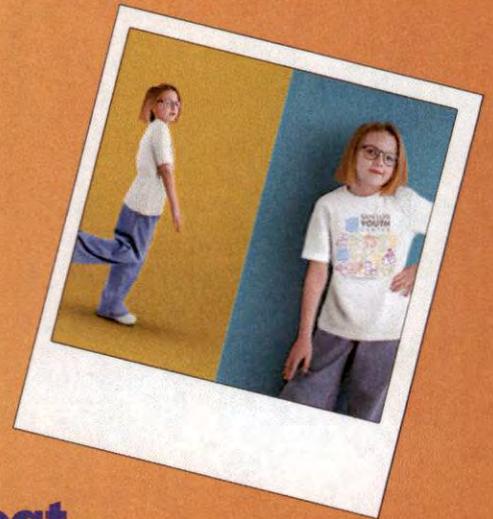
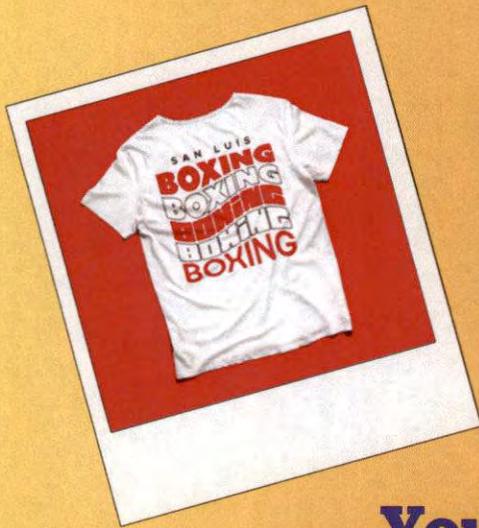
Registrations for our Summer Camp session 2 is full. We will be having agencies participating in our program such as:

- o San Luis Police Department K-9 Division
- o San Luis Fire Department
- o San Luis Water Dept.



New Promotional T-shirts 2025

The Youth Center ordered and received their new promotional t-shirts this month. We ordered around 200 shirts. We have given away some to our Summer Camp participants, as well as frequent Youth Center Participants. The San Luis Boxing Team also got promotional t-shirts. We are very please and happy with the final outcome of the shirts.



Youth Center Project

The Youth Center received a fresh coat of paint inside its facility. We are very excited about this project because it gives our facility a brighter view. We will continue to make our facility more attractive for our participants to enjoy during their time in our facility.



Youth Center Department

Senior Center

June 2025 was a successful and eventful month at the Senior Center, full of enriching activities and valuable experiences for our seniors.

We kicked off the month with a live demonstration by the nutritionist from San Luis Walk-In Clinic, who prepared healthy snacks and shared essential nutritional information. The seniors were highly engaged and appreciated the helpful insights.

As part of our ongoing support, we distribute food boxes to our seniors, as we do every second Wednesday of the month.

One of the highlights of the month was a Flamenco dance performance led by instructor Laura Barajas and her students. Their presentation brought energy and joy to the center, and everyone enjoyed the vibrant display of talent and culture. We also hosted a special Father's Day celebration, made possible with the support of several generous organizations. Their donations helped us create a warm and festive atmosphere to honor the fathers in our community.

Mid-month, we recognized Elder Abuse Awareness by inviting all seniors to wear purple in solidarity. We also welcomed a guest speaker from GDA Insurance Services, who provided important information on resources available to them.

Our annual WACOG audit took place in June, and we are proud to share that everything was managed smoothly, resulting in great outcomes.

Campesinos Sin Fronteras visited the center and brought students who shared handmade memory bags with our seniors—a heartwarming gesture that brought smiles and joy to everyone.

Towards the end of the month, we introduced a new pool activity, giving our seniors the opportunity to enjoy light exercise and stay active.

We closed the month by celebrating all June birthdays on the last Friday of June, continuing our tradition of honoring our seniors and making them feel special.

Services Provided By Our Department

- Breakfast: 7:00am-9:00am
- Lunch: 11:00 - 12:00pm
- Daily Transportation: Morning 7:00am Afternoon at 12:00pm
- Assistance to seniors: with documentation, translations, filling out all sorts of applications. 6:00am-2:30pm

DAILY/WEEKLY/MONTHLY ACTIVITIES

- Daily Bingo: 10:30am-11:00am
- Daily Domino: 6:00am-2:30pm
- Daily Pool Game: 6:00am-2:30pm
- Exercise Classes: 8:00am-9:00am
- Arts & Crafts: 9:00am-10:00am
- Gardening: 8:00am-9:00am
- Movie Day: 9:00am-11:00am
- (LIHEAP) The Home Energy Assistance Program: 6:00am-2:30pm
- Total de Meals Served: 1309
- Total attendance: 1459
- Total people transported: 313

SPECIAL PROJECTS/MEETINGS/OTHER ACTIVITIES

June 10., 2025: San Luis Walk In Clinic-Nutrition Class from 9:00am-10:30am

June 11, 2025: Food Bank- Distributed food boxes to seniors

June 11, 2025: Millie Perez/Licensed Insurance broker from 7:00am-12:00pm

June 12, 2025: Flamenco Class from 9:30am-10:30am

June 13, 2025: Father's Day Celebration from 9:00am-10:30am

June 16, 2025: Elder Abuse Awareness photo from 9:00am-9:30am

June 17, 2025: GDA Insurance Services from 9:00am-10:00am

June 18, 2025: WACOG audit from 9:00am-11:00am

June 20, 2025: Pool activity from 7:00am-8:30am

June 24, 2025: Chicanos por la Causa from 9:00am-10:00am

June 25, 2025: Exercise with Seniors from 9:00am-9:45am

June 26, 2025: Caballo dorado dance from 9:00am-9:45am

June 27, 2025: Pool activity from 7:00am-8:30am

June 30, 2025: Exercise with Seniors from 9:00am-9:45am

Senior Center Department

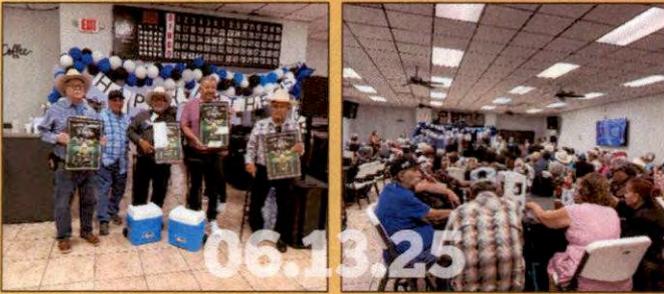
Activities



Nutrition Class



Flamenco Class



Father's Day Celebration



Elder Abuse Awareness



Pool Activity



Campesinos Sin Fronteras

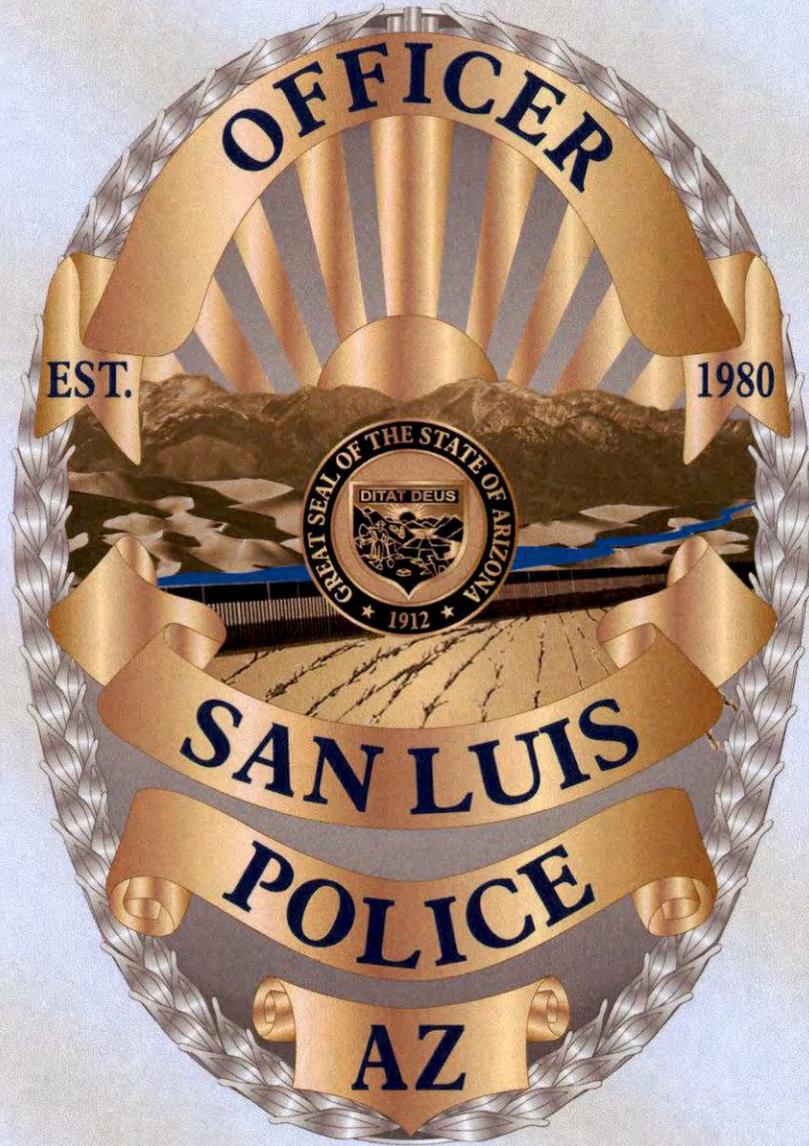


Exercises



Caballo Dorado

SAN LUIS POLICE DEPARTMENT
MONTHLY REPORT
JUNE 2025

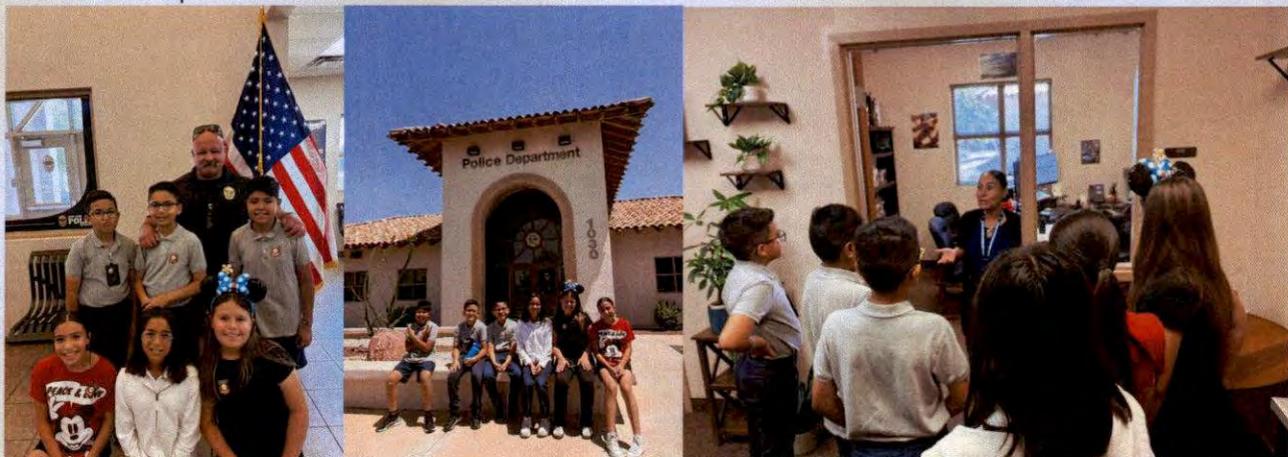


COMMUNITY OUTREACH/ SPECIAL EVENTS:

- Members of the Honor Guard, Motor Officers, and staff attended the funeral service for Apache Junction Police Department Officer Gabriel Facio, who passed away fighting while in the performance of his duties. Rest in peace, Officer Facio.



- The SLPD was thrilled to host students from Ed Pastor Elementary School, Miss Lammas's class, for a tour of the department.



- Members of the Mexico/US Liaison team and Command Staff from the SLPD attended the 35th annual PISA Conference in Tucson. It was an opportunity for Sonora and Arizona law enforcement and prosecutor representatives to share information and expand networking relationships.



PERSONNEL ACHIEVEMENTS AND EMPLOYEE ACTIONS:

- The SLPD would like to congratulate Accreditation and Compliance Coordinator Nancy Juarez on her achievement for completing the Arizona State University Certified Public Manager (CPM) program. Earning the CPM designation is a significant achievement that reflects Nancy's dedication to professional growth and public service.



- Detective J. Pereda and Officer E. Astorga successfully passed the Defensive Tactics and Weapons Instructor program, becoming part of the Training Unit.



- SLPD welcomes our newest team members: Transit Enforcement Officer Isaac Cortez, Jesus Cardenas, Alexis Hernandez, and Communications Officer Eryx Zaragoza.



USE OF FORCE INCIDENTS AND FINDINGS:

- There are currently five (5) UOF reports under review for May and two (2) for June.

OPERATIONS/NOTABLE EVENTS:

- Agents from the Yuma Border Patrol and SLPD Officers disrupted a human smuggling attempt in San Luis. Three illegal aliens were spotted after they illegally entered the US. SLPD officers apprehended one of the subjects immediately and observed the other two getting into a waiting truck. SLPD conducted a traffic stop, and the subjects fled on foot. Both subjects were later apprehended, one was found hiding in the backyard of a residence, and the other in a business.

RECRUITING/HIRES/RETENTION/DEPARTURES:

- Four (4) police officer positions remain open, and the selection process remains active.
- Three (3) Communication Officer positions remain open, and the selection process remains active.

GRANTS MANAGEMENT:

- Reimbursement requests for OPSG were submitted up to 5/30/2025.
- SLPD continues to deploy DUI and STEP details through our GOHS grant.
- The City Council approved the purchase of 48 MDCs using State of Arizona Department of Public Safety Local Border Support Grant Funds.
- With the assistance of Community Development, we have applied for funding assistance through the Congressionally Directed Spending Grant.

AWARDS AND RECOGNITIONS:

- None

VEHICLE PURSUITS AND FINDINGS:

- None

BUDGET SUMMARY:

- For FY25, SLPD has expended 93% of our annual budget.

COMPLAINTS AND FINDINGS:

- One internal investigation was conducted, and its findings were sustained.

MONTHLY INCIDENT/CRIME REPORT:

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
711	77	81	82	67	49	98	454
911 Call	353	340	263	239	235	212	1,642
Abandoned Vehicle	58	19	39	48	77	77	318
Accident	69	59	83	88	64	44	407
Alarm Residential	4	5	7	6	7	6	35
Animal at Large	95	62	83	90	77	52	459
Animal Related	24	44	48	46	55	60	277
AOD-Assist Other Department	35	46	49	45	43	44	262
Arrest on Warrant	19	20	20	27	21	16	123
Assault	3	4	1	6	7		21
Attempt to Locate	8	17	10	6	6	8	55
Court Order Violation	5	2	6	8	4	6	31
Criminal Damage	15	14	11	14	8	12	74
Deceased Animal	12	12	11	6	5	6	52
Disabled Vehicle	25	19	18	17	21	20	120
Disturbance	38	36	33	37	38	27	209
Field Interview	110	87	119	175	125	125	741
Noise Disturbance	35	20	25	23	22	20	145
Other	42	40	41	34	30	28	215
Parking Violation	86	69	99	96	112	178	640
Private Tow	21	26	20	6	20	17	110
Public Assist PD	41	39	26	44	19	31	200
Traffic Incident	18	43	57	35	25	21	199
Traffic Stop	518	479	542	601	607	526	3,273
Welfare Check	22	31	31	37	31	21	173
10-40 Courtesy	1				1		2
Alarm Commercial	21	17	23	18	5	28	112
Animal Bite-Dog	1		2			3	6
Animal Bite-Other	1						1
Burglary	2	6	7	2	4	6	27
Child Molestation	1		2				3
City Code	1			2			3
Civil Matter	25	39	34	25	38	27	188

Civil Standby	2	1	2				5
Court Assist	2	5	6	6	7	10	36
Custodial Interference	6	2	3	3	6	1	21
Cybertips	1		7				8
Driving under the Influence	1	8	11	5	5	9	39
Drug Offense	13	6	11	14	14	9	67
Flag Down	34	35	48	32	46	28	223
Foot Patrol	3	7	10	7	8	12	47
Found Person	2	4	1	4	2		13
Found Property	4	2	5	5	3	7	26
Fraud	3	3	5	5	8	6	30
Harassment	15	17	12	9	10	12	75
Identity Theft	7	9	6	5	7	8	42
Incorrigible Juvenile	1	3	7	3	1	1	16
Indecent Exposure	1		3	2	3		9
Information Received	6	1	2	17	9	4	39
Littering	2	3	2	5	1	1	14
Located Missing Person	2		2	3	2	3	12
Loitering	1	2					3
Lost Property	4	5	7	5	6	11	38
Missing Person-Overdue	7	5	5	1	5	2	25
New Call	1						1
Notification	3	4	4	5	8	7	31
Open Door/Window	2			4	1	4	11
Prowler	2						2
Reckless Driver	34	39	31	41	34	27	206
Recovered Stolen Vehicle	1	2				1	4
Repair Order	8	9	13	6	17	15	68
Repossession	35	25	25	15	22	20	142
Runaway Juvenile	3	3	1				7
Sexual Offense	2	2	5	1	4		14
Shoplifting	6	5	5	4	8	5	33
Shots Fired	3	4	1	2	1	5	16
Stationary 28	2		2	1			5
Stolen Property	4	2	3	3	1		13
Stolen Vehicle	6	4	6	6	3	5	30
Suspicious Activity	11	8	13	14	17	16	79
Suspicious Subject	15	16	16	7	23	14	91
Suspicious Vehicle	6	7	2	4	4	11	34
Tagged Vehicle	1	3				2	6
TEST PD	1	4	4		5	6	20
Theft	15	10	14	20	11	7	77
Threats	6	8	3	8	12	7	44
Traffic Control	39	50	42	34	19	8	192
Trespass	7	8	3	3	4	8	33

Truancy	1						1
Walk In PD	11	8	8	10	17	7	61
911 Unknown		1					1
Animal Cruelty		1	3	2	3	2	11
Arson		1		1			2
Child Abuse		2	5	4	3		14
Citizen Complaint		4		2	5	3	14
Man Down		3		4	1	1	9
Overdose		1			1		2
Suicidal Subject		2	2	3	4		11
AOA-Assist Other Agency			1				1
Deceased Person			1	1			2
Fictitious Plate Traffic			1	2		2	5
Liquor Offense			4	1		2	7
Validation SLPD			1				1
Counterfeit Bill				2			2
Medication Disposal				1			1
Mental Case				5	2	4	11
Public Assist FD					1		1
Child Neglect						1	1
False Reporting						1	1
Open Container						1	1
SL CADtoCAD						1	1
Grand Total	2,128	2,030	2,166	2,195	2,130	2,036	12,685

Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document that will update all existing months within the report as officers complete their investigations/reports.

REPORT TYPE	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Disturbance	5	2	4	1	1		13
Abandoned Vehicle	9		2	8	9	5	33
Accident	28	25	19	26	16	9	123
Accident / Traffic Collision	4	3	5	11	2		25
Arrest on Warrant	14	17	15	23	10	9	88
Assault	4	3		1	4	1	13
Assist Other Department	1	1					2
Burglary	4	2		1		1	8
Child Molestation	1		2				3
Court Order Violation	3		2	3	1	3	12
Criminal Damage	7	10	6	5	3	6	37
Disorderly Conduct	5	1		2	4		12
Domestic Disturbance	6	6	4	5	9	2	32
Drug Offenses	9	5	10	7	11	6	48

DUI	3	7	5	5	9	16	45
Fraud	2			4		1	7
Information Report	5	2	2	8	6	5	28
Located Missing Person	2						2
Missing Person	1	2		1		2	6
Motor Veh Collision	3	4	3	7	4	5	26
Motor Veh Collision-Injury	1		2	1			4
Recovered/Stolen Vehicle	1	2					3
Sexual Offense	3	1					4
Shoplifting	5	5	3	4	8	4	29
Taking Identity of Another	2	1		2	2		7
Theft	11	7	11	14	5	4	52
Theft of Vehicle	3	2	4	6	2	2	19
Traffic Offense	13	2	1	1	1	2	20
Trespass	3	1	2		2	1	9
Criminal Traffic Offenses	1	4	9	7	11	9	41
Liquor Offenses	1		5	2		2	10
Littering	1				1	1	3
Overdose	1						1
Property-Lost	1		1				2
Arson		1				1	2
Assault-Aggravated		2				3	5
Burglary-Residence		3	1	1	3	4	12
Court Order Process		1	1				2
Criminal Nuisance		1					1
Custodial Interference		1			1		2
Minor in Possession of Tobacco		3	1				4
Ordinance Violation		1		3	1		5
Parking Violation		2	3	1	1		7
Animal Related		1	1				2
AOA		1	2				3
Bite Case			2				2
Burglary-Business		1	3		3		7
Child Abuse		1	3	1	2		7
Compliance Check			1				1
Cybertips	1		3				4
False Reporting			1				1
Found Person			1				1
Furnish Tobacco to Minor	1						1
Indecent Exposure			1	1			2
Miscoduct w/Weapons		2		1	1		4
Motor Veh Collision-Injury H/R			1	1			2
Motor Veh Collision-Non Injury			5	6	3	3	17
Motor Veh Collision-PP H/R			1		1	1	3
Suicide-Attempt		1					1

Threatening or Intimidating			1			1	2
Traffic Citation		1	4	1			6
Traffic Incident			1	1	1	2	5
Burglary-Vehicle			1	1			2
Civil Matter			1				1
Counterfeit Bill				2			2
Dog at Large			2	1	1		4
DV-Assault				1			1
Endangerment				1			1
Motor Veh Collision-Private Prop				1	1		2
Property-Found			2	1	2	2	7
Sexual Assault			2				2
Sexual Exploitation Children			1		1		2
DV-Disorderly Conduct				1	2		3
Motor Veh Collision-No Inj-DUI					2	1	3
Extortion						1	1
Found Drugs						1	1
Liquor Offense-Adult						1	1
Possess Burglary Tools						1	1
Grand Total	165	138	163	181	147	118	912

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Field Interview	110	87	119	175	125	125	741
Traffic Stop	518	479	542	601	607	526	3273
Grand Total	628	566	661	776	732	651	4014

Tickets - Breakout Type

TYPE OF TICKET	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Civil Traffic	150	177	184	189	217	108	1025
Criminal Citation	17	12	29	13	24	19	114
Parking	39	27	53	61	64	77	321
Written Warning	16	180	181	262	156	176	971
Animal Control/Warning	7	9	8	6	4	1	35
Citation	1	1	1		1		4
City Code	5	5	1	4	3	3	21
Criminal Traffic	13	6	6	7	17	18	67
Repair Order	9	11	17	13	16	26	92
Grand Total	257	428	480	555	502	428	2650

Accidents

ACCIDENT TYPE	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Accident - Injuries		5	3	2			10
Hit and Run - Injuries				1	1		2
Hit and Run - No Injuries	4	3	8	9	5	5	34
Hit and Run - PP - No Injuries	3		4	1	1		9
Pedestrian - Injuries	1	1				1	3
Rear-end Collision				1			1
Vehicle - Injuries	3		3	9	2	1	18
Vehicle - No Injuries	34	29	33	37	28	11	172
Grand Total	45	38	51	60	37	18	249

ACCIDENTS	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Fatal Traffic Crashes	0	0	0	0	0	0	0
Alcohol-related Crashes	1	0	1	2	4	4	12
Speed-related Crashes	0	0	0	1	0	0	1
Grand Total	1	0	1	3	4	4	13

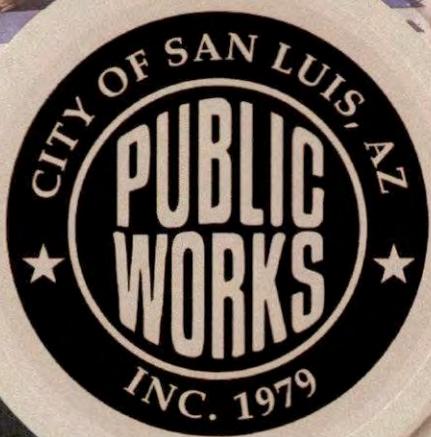
Top 10 Accident Intersections for 2024	# of Accidents (YTD)
N 10TH AVE @ E CESAR CHAVEZ BLVD	11
N MAIN ST @ E CESAR CHAVEZ BLVD	11
E URTUZUASTEGUI ST @ N MAIN ST	4
N 6TH AVE @ E CESAR CHAVEZ BLVD	4
N MAIN ST @ E COUNTY 22ND ST	4
E CESAR CHAVEZ BLVD @ N 8TH AVE	3
E CESAR CHAVEZ BLVD @ N SAN LUIS PLAZA DR	3
N 4TH AVE @ E COUNTY 22ND ST	3
N 6TH AVE @ E URTUZUASTEGUI ST	3
N ARCHIBALD ST @ E URTUZUASTEGUI ST	3

PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:

Call count of calls taken by our communication center.

TYPE	TOTAL
911 Calls	885
Admin Calls	2,390
Walk-Ins	76
PD Calls	2,032
FD Calls	396

**MONTHLY
REPORT**



**PUBLIC WORKS
DEPARTMENT**

JUNE 2025

PUBLIC WORKS ADMIN

Water Division

- Well Site 5 New Well and Filtration System - Under Construction
 - Substantial Completion is June 30th
- Well Site 7 New Water Storage Tank
 - Completed
- Well Site 6 Storage Tank Rehabilitation - Under Construction
 - Substantial Completion is June 30th
- Cesar Chavez Blvd. Water Main Improvements - Partnered with Engineering
 - Under Construction

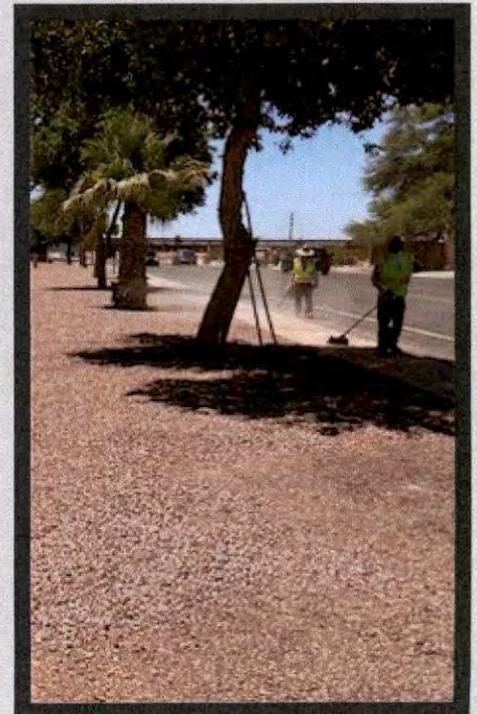
Highway Users

- Co. 22nd & 4th Ave Intersection Improvements
 - Traffic Signal Install Completed
 - Roadwork Construction began on May 28th
 - APS SE Pole pending relocation
 - Project completion date August 28th
- Co. 22nd & Sidwinder Traffic Signal Installation
 - Poles, Mast Arms, and meter pedestal installed
 - Pending items; controller cabinet & APS switching cabinet
 - APS pending to provide power to the intersection
- San Luis Industrial Park
 - Public Works along with Parks & Recreation will be performing a refresh of two gravel areas at the San Luis Industrial Park located on 'U' St between Cesar Chavez St and approximately N 4th Dr.
 - Material has been purchased
 - ETA for completion is 7/30/25
- 6th Ave Gravel Beautification
 - To compliment the recent walking path on 'U' St and 6th Ave, gravel beautification is being performed at the 6th Ave corridor. Segments from 'U' St to 'B' St have been completed.
 - Currently working near the intersection of Union and 6th Ave

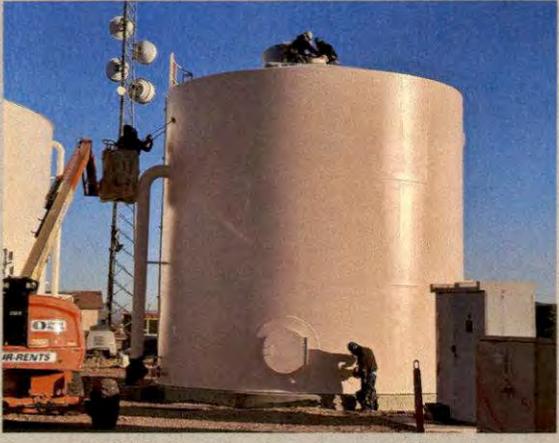


Wastewater Division

- Cesar Chavez Blvd. Wastewater System Improvements - Partnered with Engineering
 - Under Construction
- West Wastewater Treatment Plant Expansion - Design and Pre-construction services
 - Design is at 90%
- East Wastewater Treatment Plant Improvements - Under construction
- Lakin Lift Station Rehabilitation Project
 - In-house work by wastewater dept.
 - All material has been sourced



WATER DIVISION



Our water division received a total of 182 AZ Blue State tickets.

Promptly attended to ALLO calls regarding water main closures and openings due to broken lines at the following locations:

- 1312 Babbitt Ln
- 434 'E' St
- 1620 Kennedy Ln
- 850 Arena St
- 532 6th Pl
- 1552 Monreal Ln
- 1458 Cadena Ave
- 1408 Udall Ln
- 1607 'C' St
- 560 Madrigal Dr
- 690 10th Ave
- 1163 Bienestar Ln

To meet ADEQ requirements, water samples for free chlorine were collected to ensure compliance with regulations.

Cut asphalt/concrete/installed monuments:

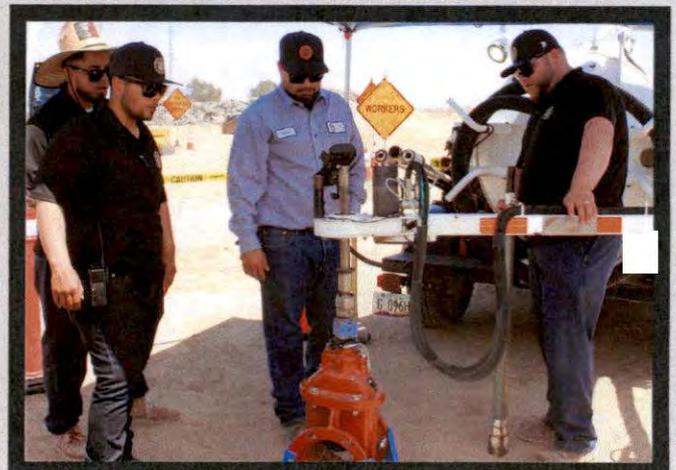
- 467 Cesar Chavez Blvd
- San Luis Ln & 6th Pl
- Cesar Chavez Blvd & 4th Ave
- 'D' St & 6th Ave
- 690 10th Ave
- 532 6th Pl



For water treatment, we maintained daily distribution samples and monitoring to ensure the quality of our water.

Miscellaneous Projects

- Exercised water main valves - Los Portales/Las Brisas/Los Jardines/Plaza 2 sub.
- Repaired 4 inch water leak on Fire Department Connection (FDC) for 744 Cesar Chavez Blvd - Parks Office
- Cesar Chavez Blvd Project/GCE
 - Closing/opening water main valves
 - Bac-T sampling
 - Locating water pipelines



WASTEWATER DIVISION

Miscellaneous Projects

WW Treatment Plant:

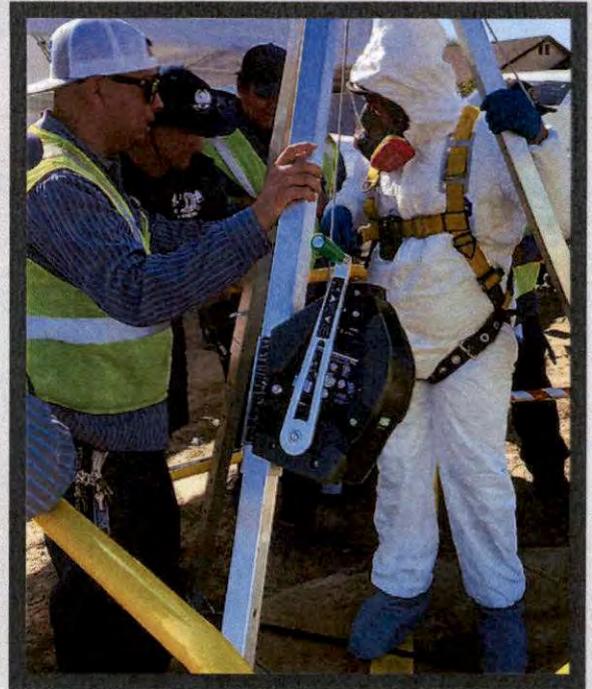
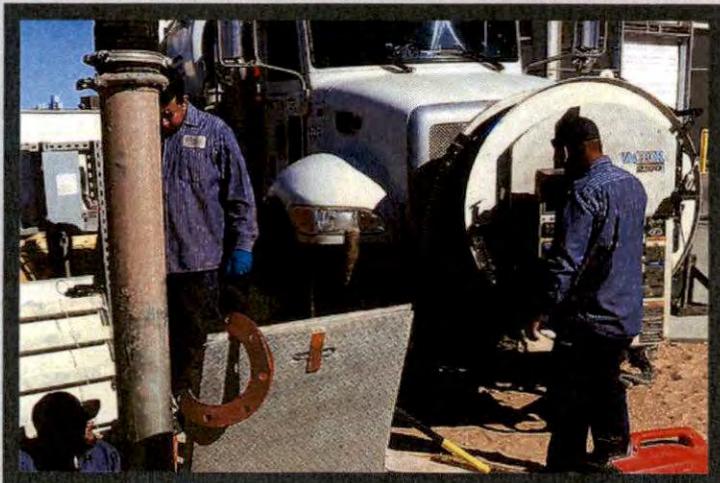
- Routine maintenance and readings
- VFD 3 wires replaced
- New A/C installed
- Taylor Engineering worked on bypass at East WWTP
- Contact chamber cleaned at East WWTP

Lift Stations:

- Pump 1 starter replaced at Escondido LS
- New compressor installed at LS #300

CCTV Inspections:

- Cesar Chavez BLVD for DPE manhole project
- New gravity line for Public Works Yard
- Sewer line for Mezquites 4 & 5



Our wastewater division received a total of 179 AZ Blue State tickets.

To meet ADEQ requirements, water samples from both treatment plants are being sent for testing.

The wastewater division assisted with CCTV inspections, cleaned laterals, and managed odor control.

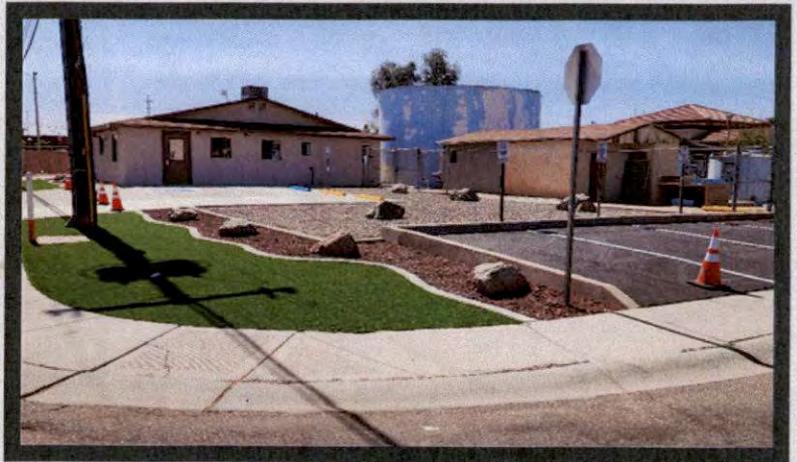
Routine maintenance and inspections were conducted at our two treatment plants and 12 lift stations.

Yuma County Landfill
Dry Sludge: 119.17 tons
Grit: 0 tons



Celis Developments are more than 90% done with the East Wing Remodel Project at City Hall.

Inspections of various buildings are performed frequently and responded to requests made from several departments.



'B' St. City Building remodeling was completed in early June.

Building Maintenance

- **Pest Control Services on a monthly basis**
- **Light bulbs and ballasts replacements**
- **Daily cleaning and disinfecting offices**
- **Use of sweeper to clean city building parking lots**

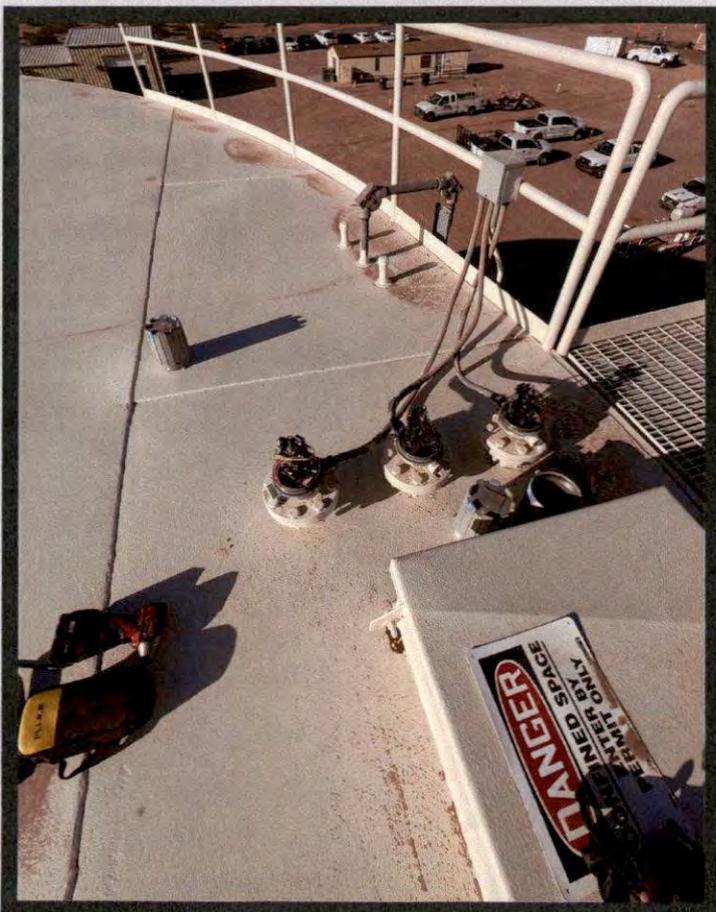
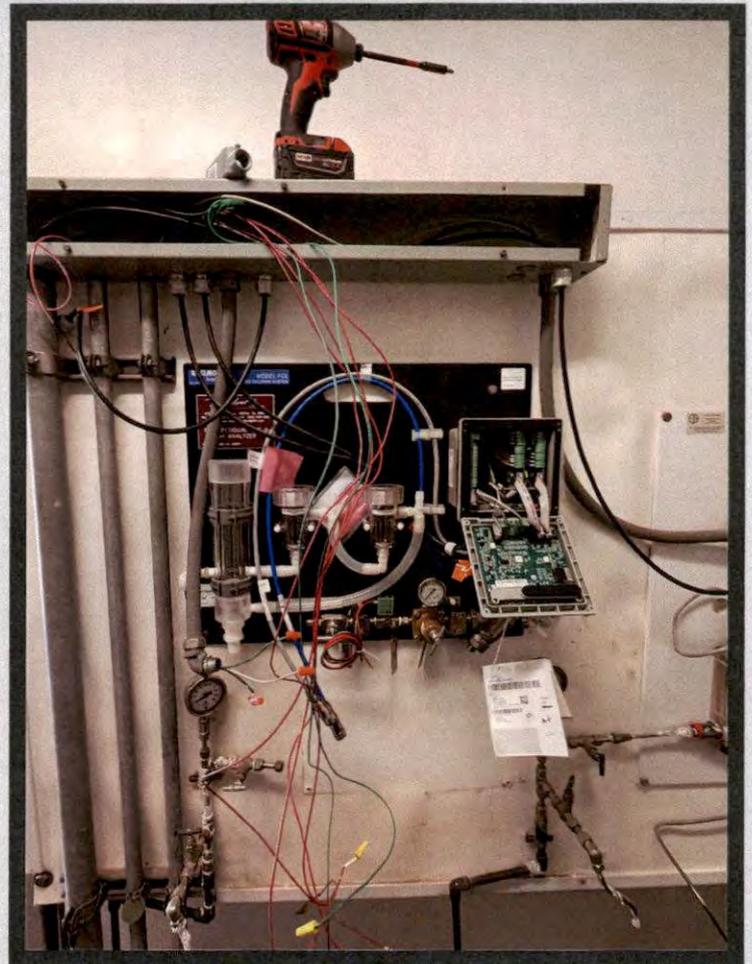


An interior paint project was completed in June at the Youth Center.

ELECTRICAL DIVISION

Wastewater

- Troubleshoot:
 - Aeration blower VFD #2 at West WWTP
 - Pump #2 at Escondido LS and motor saver from pump 2 at LS#3A
- Removed and Replaced:
 - Muffin monster motor and connected 480 volt power



Water

- Well Site #3:
 - Checked water levels parameters of Hydro Ranger
- Well Site #5
 - Assisted D&H Electric company to verify existing wiring that feeds power to storage tank float switch
 - Assisted troubleshooting pressure tank switches for booster pumps
- Well Site #7
 - Troubleshoot purge bray valve from vessel B
- Installed FC RTP control panels at Well Sites #3, #4, and #6



HIGHWAY USERS DIVISION

Maintenance/Repairs/Daily Tasks

- Repaired parking lot spaces on 788 'B' ST & 2nd AVE, Facilities city building
- Removed existing curb at Parks Dept. and relocated it with new curb
- Reduced parking spaces at East Community Park
- Removed a chain link fence on 1645 Cesar Chavez BLVD
- Crack Seal completed on County 22nd ST from 4th AVE to Hwy 95
- Removed excessive sand, weeds, bushes from city right-of-ways



Removed Excessive dirt/trash

- Archibald St
- 4th Ave
- Main St
- C.C. Blvd
- 'U' St
- Los Alamos St



The water truck continues its regular routes, as well as servicing additional areas as needed.

Our highway division has performed sidewalk repairs using quick patch concrete at multiple locations.



60 yds of concrete and 13 tons of asphalt were used to perform repairs citywide.

SOLID WASTE DIVISION

Our SW Crew collected a total of 1,017.37 tons of residential and commercial solid waste for the month of May

Solid Waste Routes

- **Monday & Thursday**
- **Tuesday & Friday**



All Solid Waste trucks are serviced and washed on Wednesdays.



FLEET SERVICES DIVISION

111 vehicles were serviced for the month of June

Fleet Services attended to 13 Service Calls

5 vehicles are waiting on parts



Sweeper Route - June 2025

Week of
6/2 - 6/6

Ave. F to 20th Ave. (south of San Francisco St.)						
Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.
Monreal Ln.	Udall Ln.					

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)						
Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr	10th Ave.		

6th Ave. - 8th Ave. (South of 'B' St.)						
Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.	

Garcia Ln. - 10th Ave. (North of U St.)						
Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.	

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)						
Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.	

Week of
6/9 - 6/13

Routes pending to be completed on new scheduled dates

Ave F. (West of Ave. F)						
R. Dodge Ave.	Dancil St.	Gutierrez Ave.	Hernandez St.	J. Harper Crt.	Escamilla Crt.	F. Sandoval Crt.
B. Holcom Pl.	Los Olivos Dr.	Harris Ave.	Emalie St.	Rolish St.	Blanca St.	C. Torres Crt

Plaza I, II, Rio Seco & Escondido						
Beach St.	Escondido St.	Arden Ave.	Bentu Ave.	Cadena Ave.	Dimas Ave.	Piceno Dr.
Guiu Dr.	Lakin Dr.	Manzanita Dr.	Estrella Dr.	Dominguez Dr.	Sierra Vista Dr.	La Madera Dr.
Santa Fe Dr.	Rio Seco St.	Arena St.	Sol Ave.	Las Brisas Blvd.	Marea St.	Rio Seco St.
Ocotillo St.	Coyote Ave.					

6th Ave. to Ppep Dr.						
Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Dr.
7th Ave.	Ppep Dr.	6th Ave.				

Ave F. (West of Ave. F)						
I. Solorio Crt.	R. Grijalva Crt.	A. Aguirre Crt.	E. Lopez Crt.	J. Napolitano Blvd.	F. Padilla Ave.	Udall Ln.
Monreal Ln.	San Pedro St.					

Los Mezquites						
San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	Ortega St.
22nd Dr.	23rd Ave.	23rd TRL	24th Ave.			

Week of
6/16 - 6/20

Sidewinder Rd. to 10th Ave. (South of Co. 22nd St.)

Quintero Ave.	Torres St.	Ajaimé St.	Sauceda St.	T.Luna St.	De La Vara Ave.	9th Ave.
Silva St.	Nydia Ave.	Krystal St.	Nickey St.	Torres St.	Rangel Ave.	Cristina St.
Georgina St.	Leandro Ave.	Dolores Ave.	Rangel Ave.	Montes Ave.	Zamora Ave.	Mendez St.
Beas St.	McGrady Ave.	Sandez Ave.	Cabello Ave.	Villareal Ave.	Stephens St.	Black St.
Ruiz Ave.	Lopez St.					

Rancho Los Oros & Los Portales

Ramona St.	Patricia St.	Genevive St.	Virginia St.	Nancy St.	Los Valles St.	Los Cerros St.
Las Praderas St.	El Chamizal St.	Los Montes St.	Los Portales Ave.	Los Corrales Ave.	San Felipe St.	Rio Sonora St.
Independence St.	Adobe St.	Aguila St.	Villa St.	Zapata St.	L.T. Hombres St.	Merrill Ave.

4th Ave. to 6th Ave.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Ave.
4th Ave.	4th Dr.					

Mesa St. to 4th Ave.

Mesa St.	Archibald St.	W. Brooks Ave.	2nd Ave.	4th Ave.	4th Pl.	Washington Ln.
San Luis Ln.	Urtuzastegui St.	'B' St.	'C' St.	'E' St.	'F' St.	

Bienestar #11 & #12 - Belleza Del Desierto #1 & #2

Emmanuel Ave.	E. Salazar Pl.	San Gerardo Ln.	Santa Sophia St.	Santa Anna Pl.	Santa Rosalina Ln.	San Antonio St.
San Diego St.	San Gabriel St.	Santa Palmira St.	Plumeria Ave.	San Marcos St.	Agave Ave.	Saguaro Ave.

Week of
6/23 - 6/27

4th Ave. to 8th Ave. (North of CC Blvd.)

4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.

Los Portales / Los Jardines

Juarez St.	Merrill Ave.	Cuauhtémoc St.	F St.	E St.	D St.	Clavel Dr.
Mirasol Ave.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.
C St.						

Los Alamos

Los Alamos St.	Aguirre St.	Galindo St.	Uribe St.	Bermudez St.	Peralta St.	Edais St.
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.
Garcia Blvd.	Gonzalez Ave.					

Santa Cecilia #1 & #2 and Bienestar #10

Aracely St.	Ortega St.	Hoyos St.	Nadine St.	Jeft St.	Jaxon St.	Co. 24th St.
19th Ave.	Jenkins Ave	Ave. F	Emanuel Ave.	Aramely Ave.	Santa Palmira St.	San Marcos St.
San Diego St.	San Gabriel St.	San Fernando St.	Christian Ave.			

Los Olivos Dr. 8th Ave. - 10th Ave

San Pedro St.	Los Olivos Dr.	San Frascico St.	Julian St.	E. Rolish St.	Garcia Ln.	Gonzalez Dr.
Bernal Dr.	9th Ave.	Terrazas Dr.	Montana Dr.	Figueroa Dr.		



CITY OF SAN LUIS, AZ

**HUMAN RESOURCES
DEPARTMENT**

YOUR FUTURE BEGINS HERE.

RISK MANAGEMENT OPERATIONS REPORT

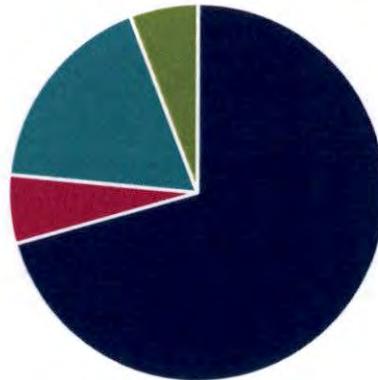
JUNE 2025

CITY OF SAN LUIS | 800 E Cesar Chávez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL CLAIMS REPORTED – JUNE 2025

Injuries (5 exposures due to arrests)	6
Exposures	0
Auto Damages	1
Windshield Damages	1
Property Damages	1
Notice of Claims	1
Cyber Security Claims	0
TOTAL	10

June 2025 - Claims Chart



- Injuries
- Exposures
- Auto Damages
- Windshield Damages
- Property Damages
- Notice of Claim
- Cyber Security

SAFETY INSPECTION/WALKTHROUGHS – JUNE 2025

Date	Location
June 10, 2025	Highway Users Transfer Yard Area
June 10, 2025	Water Department Transfer Yard Area
June 10, 2025	Parks Grounds Transfer Yard Area
June 10, 2025	Youth Center
June 10, 2025	Recreation Department
June 10, 2025	Parks Administration Office
June 20, 2025	1170 N Laking Drive-Confined Space Entry

IN-PERSON SAFETY TALKS – JUNE 2025

Department	Topic
Parks Grounds	Workplace Injury Response/Reporting
Facilities	Workplace Injury Response/Reporting
Wastewater	Workplace Injury Response/Reporting
Fleet	Workplace Injury Response/Reporting
Hwy Users	Workplace Injury Response/Reporting
Water	Workplace Injury Response/Reporting
Solid Waste	Workplace Injury Response/Reporting

ONLINE (EMAIL) SAFETY TALKS – JUNE 2025

Department	Topic
All City Personnel	Workplace Injury Response/Reporting

JUNE 2025 TRAINING - ONLINE

Department	Topic
All City Personnel	Fire Extinguisher Safety Basics
All City Personnel	Fire Safety

JUNE 2025 TRAINING – IN PERSON

Department	Topic
Wastewater	Confined Space/Hands On (Contracted)

JUNE 2025 – INJURY AND ACCIDENT INVESTIGATIONS

Date	Department
June 1, 2025	Police Department-Impact Blunt Force Injury
June 11, 2025	Police Department-Back Pain due to Lifting
June 16, 2025	Police Department-Lower Leg Burn
June 25, 2025	Attorney's Office-Sprain/Strain Shoulder

JUNE 2025 – PROPERTY DAMAGE INVESTIGATIONS

Date	Department
June 11, 2025	Waste Water-Power Lines Damage
June 26, 2025	Facilities-Department Vehicle and Property Post-Damage
June 26, 2025	Waste Water-Vehicle Damage due to contact

NEW HIRE SAFETY ORIENTATION

Date	New Hires
June 17, 2025	4-NH, 9-Volunteers
June 25, 2025	Safety Group Training, Volunteers

MAJOR PROJECTS

SAFETY & RISK MANAGEMENT

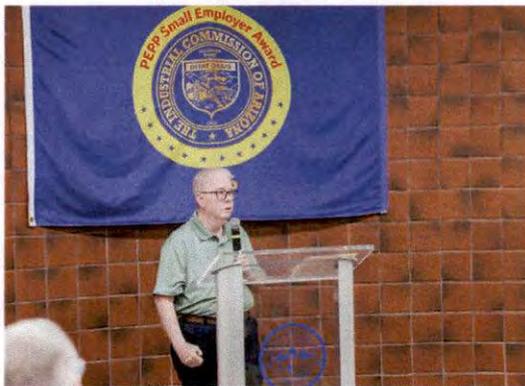
- **ICA/ADOSH – San Luis Visit and Tour – June 4th**
 - The City of San Luis was honored to welcome representatives from the Industrial Commission of Arizona and the Arizona Division of Safety and Health (ADOSH). As a proud participant in the OSHA Public Entity Partnership Program (PEPP), the City was recently recognized with the Small City Safety PEPP Program award. The award was proudly presented to Council during the Council Meeting of June 18th.
 - During their visit on June 4th, they toured several City facilities, including Fleet Services, Police Department and the Cultural Center. They expressed how impressed they were with the condition of our facilities, the professionalism and hospitality of our staff, and our team's strong commitment to safety and health. We are truly honored to have hosted the visit and proud to showcase the efforts and dedication to our city staff in maintaining a safe and welcoming environment for all.
- **Insurance Renewal Documents**
 - Risk Management successfully finalized and submitted the annual liability insurance renewal documents for the 2025/2026 fiscal year. This renewal is crucial to ensure the City remains protected against potential risks and liability, safeguarding our assets, staff, and the community as we continue to deliver essential services.

- **Senior Center Safety Footwear/PPE Evaluation**
 - Safety conducted a safety footwear and personal protective equipment evaluation for the Senior Center cook staff.
 - This evaluation is essential to ensure the staff are equipped with the proper footwear and PPE to prevent workplace injuries, maintain comfort during long shifts, and promote overall health and safety in the kitchen environment.
- **Police Phlebotomy Insurance Policy**
 - A new phlebotomy insurance policy has been established for the Police Department.
 - This policy is important because it provides coverage specifically tailored to the risks associated with blood collection procedures, protecting both the department and the staff from potential liabilities and ensuring safe and compliant handling of phlebotomy operations.
- **Police Drone Insurance Policy**
 - A new drone insurance policy has been established for our Police Department.
 - This policy is important because it provides specialized coverage for the department's drone operations, protecting against potential liabilities, equipment damage, and ensuring compliance with regulations – supporting the safe and effective use of drone technology in public safety efforts.
- **4th of July Fireworks Insurance Policy**
 - This policy is important because it provides specialized coverage for events involving fireworks, protecting the City against potential risks such as property damage, bodily injury, and liability claims. It ensures that celebrations can be conducted safely and responsibly while safeguarding public safety and City assets.
- **Finance Internal Process Review – New Vendor Process and Insurance Requirements/Recommendations**
 - Risk Management, in collaboration with Finance, evaluated the new vendor process and insurance requirements.
 - This ensures that all vendors meet the City's insurance standards and compliance guidelines, minimizing potential risks and liabilities while protecting the City's interest in contractual agreements.
- **ADOSH/Safety Summit – June 5th**
 - Risk Management along with representatives from various City departments, participated in this year's OSHA Safety Summit organized by the City of Yuma and Yuma County.
 - The summit featured valuable training sessions on key safety topics such as fall protection, heat awareness, personal protective equipment, and hazard identification, among others.

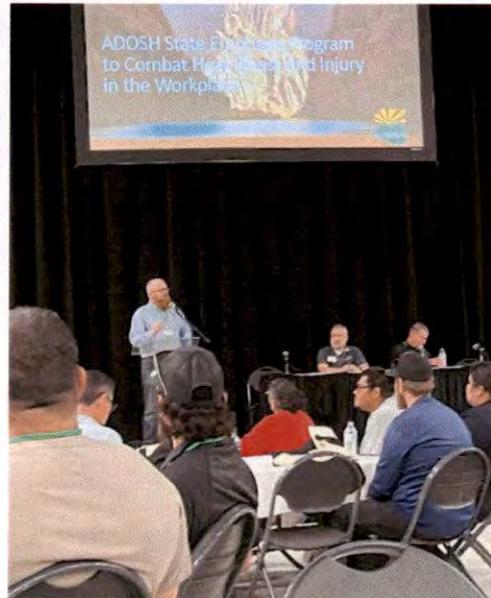
- Attending this summit is important because it enhances our team's knowledge and skills in workplace safety, promotes compliance with OSHA standards, and helps foster a safer work environment across all City departments.
- **Safety Training – Juvenile Community Service Restitution Program**
 - In collaboration with Human Resources, Risk Management developed training content for the Juvenile Community Services Restitution Program. This training is designed for managers and departments overseeing program participants. The initial draft has been submitted to Human Resources for review, and upon finalization, the training will be delivered as part of the orientation for the manager.
- **Fire System/Maintenance – Safety Recommendations In case of an emergency.**
 - Risk Management conducted a safety evaluation and provided a recommendation to the Facilities' team regarding a recent fire system maintenance project.
 - This assessment was performed to raise awareness and outline important safety procedures to follow in the event of an emergency during the maintenance work, ensuring the safety of staff and the facility throughout the project.
- **Asbestos Encapsulation Project – June 11**
 - The asbestos encapsulation project at the Municipal Court was completed as of June 11th.
 - Moving forward, inspections will be conducted every six months to ensure ongoing compliance with safety and health requirements related to the project.
- **June National Safety Month – Safety Newsletter and Safety giveaways**
 - In recognition of National Safety Month, Risk Management distributed safety-themed giveaways to all City employees as a token of appreciation for their continued commitment to workplace safety.
 - Additionally, a safety newsletter was released featuring important safety statistics, tips, and recent City updates to promote ongoing awareness and engagement.
- **Senior Center Room Capacity Evaluation**
 - Safety conducted an evaluation of the maximum room capacity for the Senior Center building, in collaboration with the Building Safety Division.
 - The assessment is important to ensure compliance with fire code regulations and to maintain a safe environment for both staff and visitors by preventing overcrowding. In addition, planning is underway for an upcoming fire drill to reinforce emergency preparedness and evacuation procedures for the facility.

- **Confined Space Training**
 - On June 18, 2025, in coordination with the Wastewater Department Manager, a hands-on Confined Space training session was conducted by Contractor Workplace Safety. A total of 10 department employees participated and successfully completed the session.
- **Confined Space Entry – June 20, 2025**
 - At the request of the Wastewater Department Manager and Supervisors, Safety participated in and reviewed the Confined Space Entry operation at the Lift Station located at 1170 N. Lakin Drive. The work involved the replacement of the discharge pipe and guide rails. Department personnel adhered to all recommended safety protocols, including equipment inspections, personal protective equipment (PPE) checks, heat illness prevention measures, and compliance with permit-required confined space procedures. The task was completed over two days to accommodate equipment and parts availability, as well as to ensure safety due to high temperatures.

ADOSH AND ICA VISIT – JUNE 4th, 2025



OSHA SAFETY SUMMIT – JUNE 5th, 2025



JUNE NATIONAL SAFETY MONTH ACTIVITY



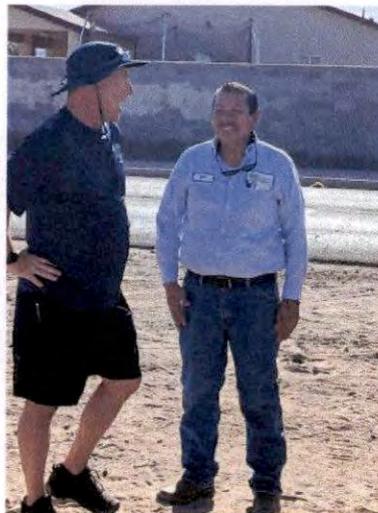
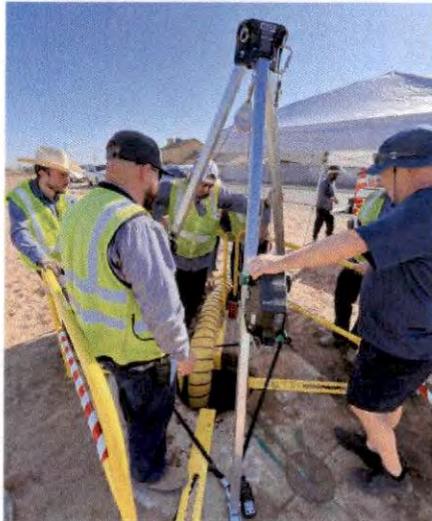
NEWSLETTER

**JUNE 2025
NATIONAL
SAFETY
MONTH**

THURSDAY
06/19/2025



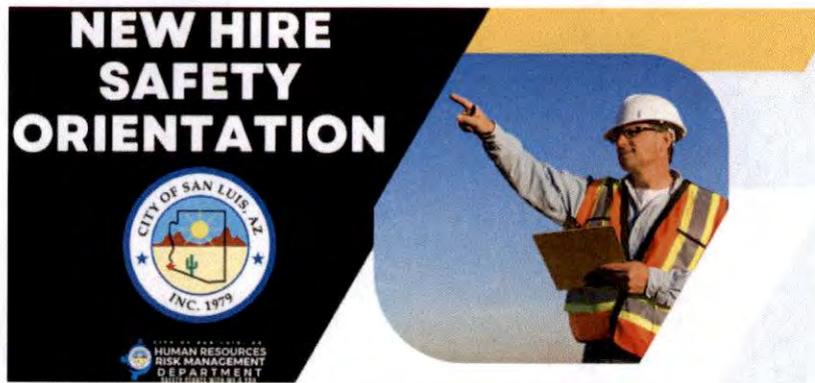
CONFINED SPACE (HANDS-ON) TRAINING



CONFINED SPACE ENTRY PROJECT



JUNE NEW HIRE SAFETY ORIENTATIONS



JUNE SAFETY TALK – WORKPLACE INJURY REPORTING PROCESS



CITY OF SAN LUIS EMPLOYEE INSTRUCTIONS: Workplace Injury Response

Step 1: Notify Supervisor

The injured employee must immediately notify their supervisor of the incident.

! IMPORTANT: If the injury is life-threatening or involves loss of limb, call 911 immediately.

Step 2: Call TriageNow

The injured employee and their supervisor must immediately call TriageNow at:

 **1-844-282-7823**

TriageNow is available **24/7, 365 days a year**

Step 3: Receive Guidance

TriageNow will:

- Collect essential details about the injury.
- Provide medical guidance.
- Direct the injured employee to the most appropriate care based on the injury.

Step 4: Notification and Reporting

TriageNow will:

- Immediately notify a contracted medical facility if the employee is being sent for medical treatment.
- Send the initial injury report to Risk Management soon after the injury has been filed.

Step 5: Complete the Accident Investigation Report

The supervisor and injured employee must complete the Accident Investigation Report and submit it to Risk Management within 48 hours of the incident.

Step 6: Submit Medical Work Status Reports

If the injured employee is referred for medical treatment, it is important that they provide copies of all medical work status reports to Risk Management. Risk Management will then update the workers' compensation insurance claims representative assigned to the claim.

! IMPORTANT REMINDERS

- Always call TriageNow before seeking treatment for any non-life-threatening work-related injury.
- Do not leave the job site for treatment unless you've contacted TriageNow (when possible).
- Triage now is available 24/7 to provide medical guidance and direct injured employees to appropriate care.
- All work-related injuries filed under Workers' Compensation must be treated in the United States by a contracted Workers' Compensation medical provider.
- Medical treatment in Mexico is not authorized for any Workers' Compensation-related injury.

CONTINUED...

JUNE SAFETY TALK – WORKPLACE INJURY REPORTING PROCESS





San Luis Municipal Court

June 2025 Monthly Update

Events:

- Judge Figueroa swore in a new City Code Enforcement Officer
- Judge Figueroa was sworn-in as a Justice of the Peace Pro Tempore for all JPs in Yuma County
- Judge Figueroa presented on Evidence Law for Limited Jurisdiction Judges at the 2025 Judicial Conference
- The South County Services Fair was well-attended



Court Security Count:

- 1,386 patrons visited the courthouse
- 14 law enforcement checked in
- 12 events where contraband was located

Meetings:

- Court Administrator met with Yuma County Adult Probation, JP#2, and City HR concerning bringing community service opportunities to South County
- Court Management attended Department Head Meetings
- Court Management had a staff meeting to discuss newly established/updated local court fees, new court employee quarterly recognition program, newly enacted SLMC Administrative Order regarding civil traffic cases
- Court Administrator attended monthly state Limited Jurisdiction Court Administrator meeting



San Luis Municipal Court

Revenue:

Summary Allocation by Agency Report

SAN LUIS MUNICIPAL

Criteria :

From Date : 6/1/2025

To Date : 6/30/2025

Agency Name : Agency Not Assigned

	Sub Total:	\$6075.81	(\$2822.45)	\$4.00	\$3257.36
Agency Name : CITY OF SAN LUIS ACCOUNTS PAYABLE	Sub Total:	\$188.02	\$900.87	\$1.00	\$1089.89
Agency Name : CITY OF SAN LUIS FINANCE DEPT	Sub Total:	\$17860.60	\$1313.14	\$424.41	\$19598.15
Agency Name : SPECIAL REVENUE COURT FUND	Sub Total:	\$9318.64	\$168.65	\$200.00	\$9687.29
Agency Name : STATE OF ARIZONA TREASURER	Sub Total:	\$31240.13	\$439.79	\$215.59	\$31895.51
	Grand Total:	\$64683.20	\$0.00	\$845.00	\$65528.20

Updates:

- Asbestos encapsulation completed at the courthouse
- University of Arizona Summer Intern started
- Newly established/updated local court fees will go into effect July 1, 2025

Trainings:

- Judge Figueroa attended the Legislative Teleconference hosted by the AOC
- Judge Figueroa trained the newly appointed Somerton Municipal Court Magistrate
- Court Management was trained on City Finance's new Bank of America Works System
- Summer Intern received court case management training (AJACS) from Yuma County Superior Court
- Chief Court Clerk attended the Public Speaking Workshop hosted by City HR
- Court staff received training on City HR's new employee performance evaluation procedure